

411 Webinar

October 29, 2025



IMS BUSINESS



ASCENDER Updates



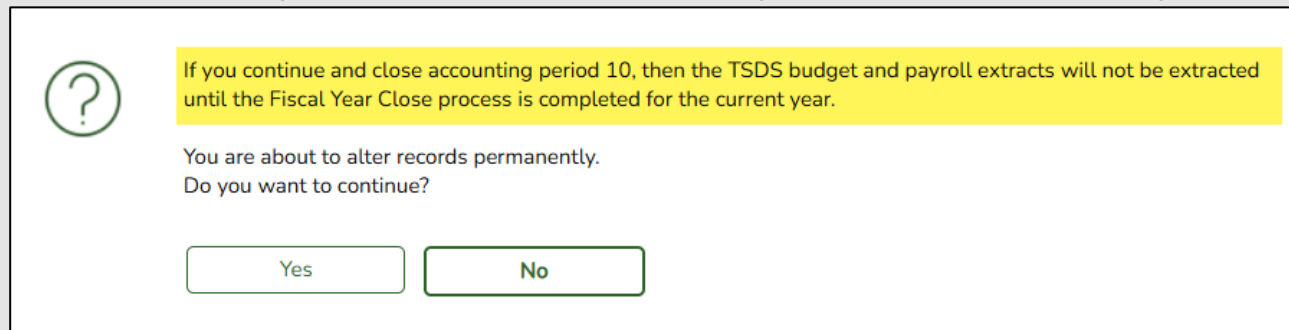
ASCENDER Releases:

Recent Update 11.0210 (installed on 10/16/25)

Finance

- **Finance > Utilities > End of Month Closing**

- Modified the program to display the TSDS extract message at the beginning of the EOM closing process for accounting period 10. The message notifies users that once accounting period 10 is closed, the TSDS Budget and Payroll extracts will be paused until the Fiscal Year Close process is completed. Displaying the message earlier gives users the option to cancel the process and keep the period open.



Finance

- **Finance > Utilities > Mass Change Account Codes > Mask Crosswalk**
 - Removed this utility from Finance due to increasing challenges over time including:
 - Functionality issues
 - Conflicts with Ed-Fi integration
 - Lack of an audit trail
 - [IMS Business Announcement](#) sent on 9/12/25

Personnel

- **Personnel > Maintenance > Staff Demo > Credentials**
 - Corrected an issue where employee termination dates were causing ECDS Fatal: 30040-0049 and setting the PK_TEACH_REQMNT to null for Business-only and non-employees.

Personnel

- **Personnel > Maintenance > Staff Demo > Responsibility**
 - Modified the program to allow employees to have multiple responsibility records for the same year, provided that each record has a different **Staff Service** value.
 - Added validation to the **Monthly Minutes** field to default to 00000 if left blank.
 - Added validation to the **# of Students** field to default to 0 if left blank.
 - Modified the TSDS extract to allow multiple responsibility records to be extracted (as defined on the Responsibility tab). However, a known issue may cause -6 errors during extraction if records are submitted and then changes are made to the **Campus, Staff Classification**, and/or **Begin Date**.

Personnel

- Personnel > Maintenance > Staff Demo > Responsibility

Maintenance > Staff Demo Personnel

Save

Employee: 000013 : AGUILAR, ADELA Retrieve Directory

DEMOGRAPHIC INFORMATION CREDENTIALS VERIFICATION INSURANCE SERVICE RECORD RESPONSIBILITY

| Delete | Details | Year | Campus | Staff Classification | Staff Service |
|--------|---------|------|------------------|---------------------------|---------------|
| | | 2026 | 001 - 001 School | 002 - Art Therapist | SA000004 |
| | | 2026 | 001 - 001 School | 002 - Art Therapist | SA000003 |
| | | 2026 | 001 - 001 School | 003 - Assistant Principal | SS003000 |

+ Add

School Year for PEIMS Codes: 2026

Job Code:

Campus: 001 001 School

Co-op/SSA LEA:

Staff Classification: 002 - Art Therapist

ESC/SSA: School District Employee

Staff Service: SA000004 - Interpreting Services Provider

SPED Student Age Range:

Pop Served: 01 Regular Students

Monthly Minutes: 00000

of Students: 0

Begin Date: 09-02-2025

End Date: 00-00-0000

Personnel

- **Personnel > Reports > Personnel Reports > HRS1250 - Employee Data Listing**

- Modified the **Staff Responsibilities** section to display multiple rows if an employee has more than one responsibility record defined for a school year on the Personnel > Maintenance > Staff Demo > Responsibility tab. *This change is effective in both Payroll and Personnel.*

| | | | | | | | | | | | |
|--|----------|-----------------------|---------------------------------|-------------------------|------------------------|----------|-----------------|---------|------------|----------|----------|
| Date Run: 10-13-2025 1:57 PM | | Employee Data Listing | | Program: HRS1250 | | | | | | | |
| Cnty Dist: 001-908 | | TEXAS ISD | | Page: 1 of 1 | | | | | | | |
| | | | | Frequency: 5 | | | | | | | |
| Emp Nbr: 000013 Emp Name: AGUILAR, ADELA | | | | | | | | | | | |
| Payroll Name & Primary Address | | | Former Name & Alternate Address | | | | | | | | |
| Last: AGUILAR | | | Last: AGUILAR | | | | | | | | |
| First: ADELA | | | First: ADELA | | | | | | | | |
| Middle: | | | Middle: | | | | | | | | |
| Title: Gen: | | | Title: Gen: | | | | | | | | |
| Street: PO BOX 463 | | | Street: | | | | | | | | |
| City/St: Alamo City, TX | | | City/St: | | | | | | | | |
| Zip Cd: 48119 | | | Zip Cd: | | | | | | | | |
| Country: | | | Country: | | | | | | | | |
| Phone: (555) 675-6690 Cell: (555) 675-8941 Bus Ph: () | | | Bus Ext: | | | | | | | | |
| Wk E-mail: | | | Hm E-mail: | | | | | | | | |
| Supplemental Address: | | | | | | | | | | | |
| Country: | | | | | | | | | | | |
| Delivery Name: | | | | | | | | | | | |
| Emergency Contact: ELMER FUDD | | | Relation: SPOUSE | | | | | | | | |
| Phone: (555) 675-6690 Ext: | | | | | | | | | | | |
| Emergency Notes: | | | | | | | | | | | |
| Primary Campus: 001 - 001 School | | | | | | | | | | | |
| Payroll Campus: 001 - 001 School | | | | | | | | | | | |
| Info Restrict: N Gender: F - Female | | | | | | | | | | | |
| Restrict Public: A Marital Stat: M - Married | | | | | | | | | | | |
| Local Area 1: SP ED TEAC Birth Date: 08-08-1973 | | | | | | | | | | | |
| Local Area 2: Last Chg: 08-12-2019 | | | | | | | | | | | |
| Drivers Lic: 26823405 TX | | | | | | | | | | | |
| DL Expir Date: Deceased: N | | | | | | | | | | | |
| TRS Beg. Dt: 08-30-2009 | | | | | | | | | | | |
| Citizen: Y | | | | | | | | | | | |
| Hispanic/Latino <input checked="" type="checkbox"/> Black/African American <input type="checkbox"/> | | | | | | | | | | | |
| Asian <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> | | | | | | | | | | | |
| White <input checked="" type="checkbox"/> Native Hawaiian/Other Pacific Isl <input type="checkbox"/> | | | | | | | | | | | |
| Bilingual: | | | | | | | | | | | |
| Staff Responsibilities | | | | | | | | | | | |
| Campus | Job Code | Co-op/SSA LEA | Staff Classification | ESC / Staff Service SSA | SPED Student Age Range | Pop Srvd | Monthly Minutes | Nbr Stu | Begin Date | End Date | Sch Year |
| 001 - 001 School | | | 002 | SA000004 | | 01 | 00000 | 0 | 09-02-2025 | | 2026 |
| 001 - 001 School | | | 002 | SA000003 | | 01 | 00000 | 0 | 10-23-2025 | | 2026 |
| 001 - 001 School | | | 003 | SS003000 | | 01 | 00000 | 0 | 10-15-2025 | | 2026 |

Personnel

- **Personnel > Maintenance > Employment Info**

- Added the following fields to align with TSDS Web-Enabled Data Standards:
 - **TRA Teaching Experience** (YearsTRATeachingExperience (E3129)) - Indicates the number of verifiable years of teaching experience as a classroom teacher as described in TEC §48.158.
 - **TRA Eligibility** (LEADeterminedTRAEligibility (E3130)) - Indicates the local education agency (LEA) has determined the teacher (StaffClassification is 087) is employed by a school system and teaches not less than an average of four hours each day, in an academic instructional setting or a career and technology educational setting.

Personnel

- Personnel > Maintenance > Employment Info

Home Maintenance > Employment Info Personnel

Save

Employee: 000013 : AGUILAR, ADELA Retrieve Directory

Termination Date: 00-00-0000
Extract for TSDS: ☐
Termination Reason:
Eligible for Re-hire: ☐
Percent Day Employed: 100%
Pct Day Employed Effective Date: 08-01-2023

Highly Qualified: ☐
Year Round: ☐
Extract ID: SEP 10 MONTH EMPLOYEES
Highest Degree: 1 Bachelor's

Take Retiree Surcharge: ☐
NY Take Retiree Surcharge: ☐

Years Experience
--Professional-- --Non-Professional--
Total: 16 Total: 05
In District: 13 In District: 05
Prior Teaching: 3
Creditable Year of Service: ☐

Electronic Consent
W-2:
1095:

Service Record
Full Semester: ☐
Grades Taught:

Contract Information
Class: T TEACHER
Term: 09 TENURED CONTRACT (CC)
Year: 09 MORE THAN 5 YEARS

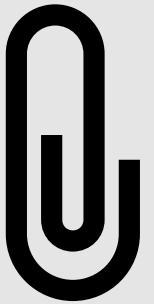
Extended Le
Begin: 00
End: 00

TRA Years Experience
TRA Teaching Experience: 0
TRA Eligibility: ☐

Auxiliary Role ID
Delete Auxiliary Role ID Begin Date End Date
[trash icon] -- --

Paraprofessional Certification
Delete Para Cert Begin Date End Date
[trash icon] ☐ -- --

Reminders



Things to Remember

Reminders

- **Verify Account Access for IRS and SSA Reporting**
 - If you haven't already done so, please review whether you already have an account for the appropriate reporting entities that you will have to submit for and if you have set up the additional requirements for reporting.
- **Account Types for Reporting to the IRS**
 - FIRE or IRIS (for 1099s), AIR (for 1095s), and TIN
- **Account Types for Reporting to the SSA**
 - BSO (for W-2s)
- It's important to verify the status of these accounts and address any verification issues promptly to avoid delays in compliance and reporting.
- Note: TCC will add functionality to use the IRIS system for the tax year 2025.

Reminders



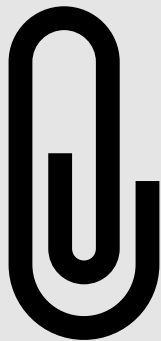
- **October TRS Update**
 - Includes info, reminders, and updates

Reporting Employers

UPDATE

TEACHER RETIREMENT SYSTEM of TEXAS

Reminders



- **Quarterly Reports for 3rd Quarter (July-September)**
 - 941 and Unemployment reports due on or before October 31st

When To File Form 941

Your Form 941 is due by the last day of the month that follows the end of the quarter.

| The Quarter Includes . . . | Quarter Ends | Form 941 Is Due |
|--------------------------------|--------------|--------------------|
| 1. January, February, March | March 31 | April 30 |
| 2. April, May, June | June 30 | July 31 |
| 3. July, August, September | September 30 | October 31 |
| 4. October, November, December | December 31 | January 31 |

Reminders



- **FY2025 Annual Financial Report Submission (AFR)**
- [TAA Letter from October 16](#)
 - At present, the revised submission due date for all LEAs is **Feb. 27, 2026.**

EOM Processing

- To avoid month-to-month balance discrepancies, it is recommended to confirm that all fund totals are zero on a monthly basis.
 - Finance: **Log on to file ID C** and navigate to [Finance > Inquiry > General Ledger Inquiry](#)
 - Run an inquiry to verify that **Fund Total (YTD)**, **Fund Total (Current)**, and **Fund Total (Next)** amounts are zero.
 - Select **Include Inactive Accounts**. Selecting this option may prevent out-of-balance accounts.
 - Unselect the **Show Details** checkbox.
 - Leave all account code components masked (X).
 - Click **Retrieve** to generate a summary for all accounts
- If the Fund Totals are not zero, that implies that those amounts need to be addressed to ensure there are no out-of-balances.

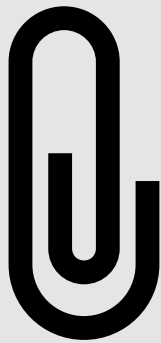
Reminders

- **Roll Balances Supplement**

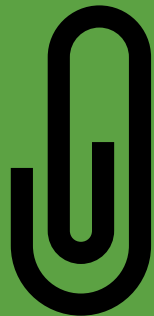
- This [guide](#) will assist in the process of posting opening balance sheet amounts to File ID C.
 - This supplement is for LEAs who did not close revenues and expenditures and did not carry forward balance sheet account balances to the new fiscal year.
- **IMPORTANT:** If your auditor provides opening entries that you enter in File ID C, you will NOT utilize this option.

Reminders

- **Fall PEIMS Submission**
 - Snapshot Date: **October 31, 2025**
 - TEA Due Date: **December 11, 2025**



Reminders



Website & IMS Business Login

- Username: imsbusiness
- Password: busims16ESC!

The screenshot displays the website for the Region 16 Education Service Center. At the top, the logo features the text "REGION 16 Education Service Center" alongside a graphic of a hand holding a torch with the tagline "Serve. Lead. Ignite.". To the right of the logo are a language selection dropdown, a search bar labeled "Search this site", and buttons for "Join Our Mailing List", "ESC Staff Only", and a Facebook icon. A dark blue navigation bar contains links for "About Us", "Employment", "School Support and Academic Services", "School Services", "Business Services", and "Superintendent Resources". The main content area is titled "IMS Business" and includes a breadcrumb trail "IMS Business » IMS Business". On the left is a vertical menu with links: "IMS Business", "Announcements", "Training", "Documentation", "411 Webinar", "Helpful Links", and "Support". Below this menu is an orange button that says "Subscribe to IMS Announcements". To the right of the menu is a large banner with the "IMS BUSINESS" logo and the Region 16 logo. Below the banner are four buttons: "IMS Home", "IMS Business", "IMS Student", and "IMS TSDS". At the bottom right is a circular logo for the "ASCENDER TICKET SYSTEM" with the "ASCENDER" logo in the center and "ESC-16" at the bottom.

Reminders



Subscribe to IMS
Announcements

IMS Business Training
Schedule 2025-2026

New District Employee
Form

- **Subscribe to IMS Announcements**

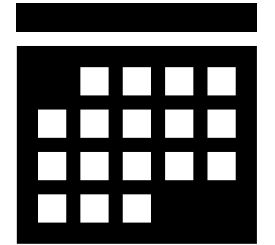
- Log into the IMS Business Homepage
- Click on **Subscribe to IMS Announcements**, fill out form, and submit

Reminders



- **New District Employee Information Form**
 - Let us know about new employees or changes in staff who use ASCENDER
 - Log into the IMS Business Homepage
 - Click on **New District Employee Form**, fill out form, and submit

Upcoming Trainings



Webinars & In-Person

2025-2026 IMS Business Trainings



IMS ASCENDER Business Trainings

September 2025 - August 2026

Registration links for trainings are linked in the Session # column found below. Click the link and follow steps to complete the registration process.

411 webinars are recorded and posted on the IMS Business page.

Other Zoom training courses are recorded and available upon request by completing the Business Training Recording Request Form on the IMS Business Training page.

| Session # | Date | Start | End | IMS Business Trainings |
|-------------------------|----------|----------|----------|--|
| 1029850 | 9/11/25 | 9:00 AM | 4:00 PM | TEA Student Attendance Accounting Handbook Review |
| 1031746 | 9/24/25 | 10:00 AM | 12:00 PM | Monthly 411 Webinar (Zoom) |
| 1031749 | 9/25/25 | 9:00 AM | 11:00 AM | Business - New User Overview (Zoom) |
| 1031751 | 9/30/25 | 9:00 AM | 11:00 AM | Purchasing - New User Overview (Zoom) |
| 1031752 | 10/27/25 | 9:00 AM | 11:00 AM | Personnel & PR - New User Overview & New Employee Setup (Zoom) |
| 1031756 | 10/27/25 | 1:30 PM | 3:30 PM | Payroll Processing for New Users (Zoom) |
| 1031759 | 10/28/25 | 9:00 AM | 11:00 AM | TRS Reporting Process for New Users (Zoom) |
| 1031760 | 10/29/25 | 10:00 AM | 12:00 PM | Monthly 411 Webinar (Zoom) |
| 1031766 | 11/11/25 | 9:00 AM | 11:00 AM | Finance - New User Session 1 (Zoom) |
| 1031768 | 11/11/25 | 1:30 PM | 3:30 PM | Finance - New User Session 2 - UPDATED DATE (Zoom) |
| 1031771 | 11/19/25 | 10:00 AM | 12:00 PM | Monthly 411 Webinar (Zoom) |
| 1031773 | 11/20/25 | 1:30 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031780 | 12/9/25 | 9:00 AM | 11:00 AM | W-2 Processing (Zoom) |
| 1031782 | 12/9/25 | 1:30 PM | 3:30 PM | 1099 Processing (Zoom) |
| 1031783 | 12/10/25 | 9:00 AM | 11:00 AM | 1095 Processing (Zoom) |
| 1031785 | 12/17/25 | 10:00 AM | 12:00 PM | Monthly 411 Webinar (Zoom) |
| 1031787 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031788 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031789 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031790 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031791 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031799 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031800 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031801 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031811 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031819 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031821 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031822 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031823 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031824 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031825 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031826 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031827 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031829 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031830 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031831 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031832 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031834 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031835 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031837 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031838 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031839 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031840 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031841 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031842 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031843 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031844 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031845 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031846 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
| 1031847 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |
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| 1031852 | 1/24/26 | 1:00 PM | 2:15 PM | Business - New User Check-In (Zoom) |

Finance New User Session 2 will now be held on November 11th @ 1:30pm-3:30pm

Training

IMS Business

Announcements

Training

Documentation

411 Webinar

Helpful Links

Support



IMS BUSINESS



IMS Home

IMS Business

IMS Student

IMS TSDS

Use the session links in the document below to register for upcoming trainings

2025-2026 Business Training List

To request an ASCENDER Business Training Recording, please complete the form below.

Business Training Recording Request Form

Subscribe to IMS
Announcements

IMS Business Training
Schedule 2025-2026

Did you miss
an IMS
Business Zoom
training?



ASCENDER Business Training Recording Request

By completing this form, you are requesting an ASCENDER Student Training recording be emailed to you.

jenny.froese@esc16.net [Switch account](#)



✉ Not shared

* Indicates required question

District Name *

Your answer

Campus/Department Name *

Your answer

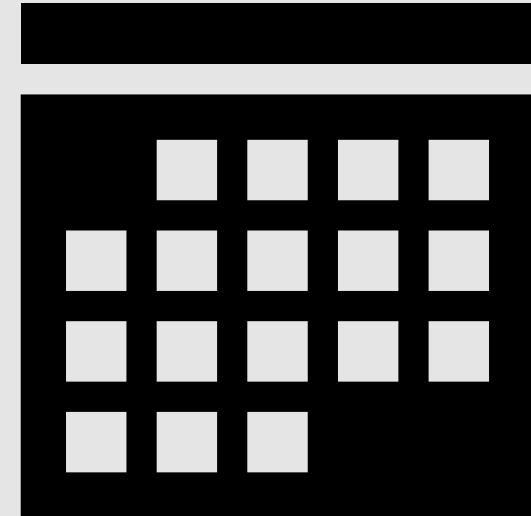
Your Name *

Your answer

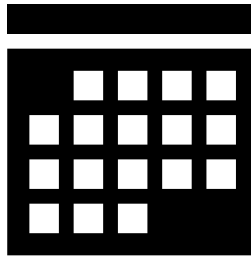
411 Webinar

(Begin at 10:00am)

- **November 19th**
 - Session #: [1031771](#)
- **December 17th**
 - Session #: [1031785](#)
- **January 28th**
 - Session #: [1031788](#)



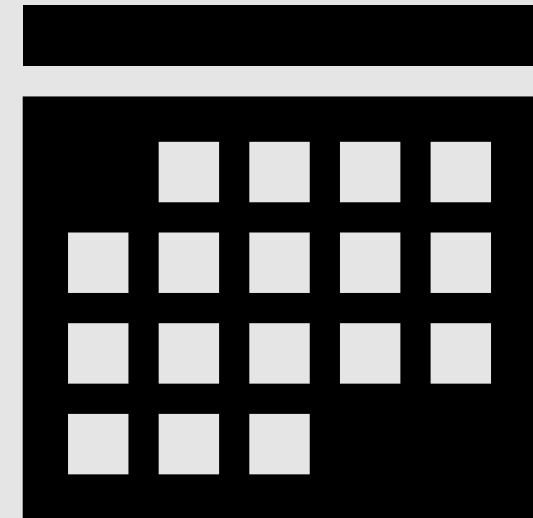
Business – New User Check-Ins (Zoom)



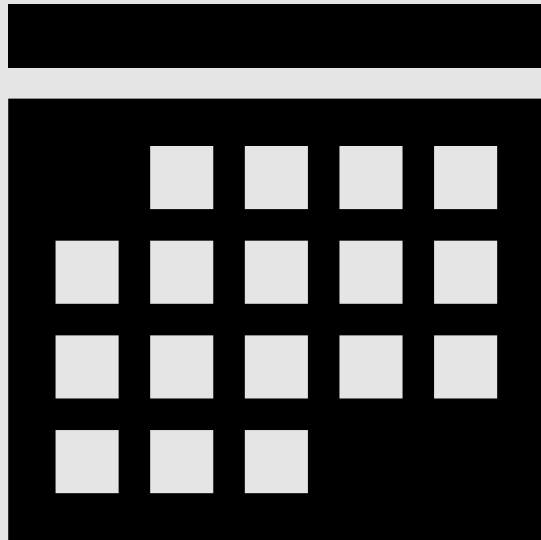
- New User Check-Ins
 - **November 20th @ 1:30p-2:15**
 - Session #: [1031773](#)
 - **January 21st @ 1:30p-2:15**
 - Session #: [1031787](#)

IMS Business Trainings (Zoom)

- Finance New User Session #1
 - **November 11th @ 9:00a-11:00**
 - Session #: [1031766](#)
- Finance New User Session #2
 - **November 11th @ 1:30p-3:30**
 - Session #: [1031768](#)



IMS Business Trainings (Zoom)



- W-2 Processing
 - **December 9th @ 9:00a-11:00**
 - Session #: [1031780](#)
- 1099 Processing
 - **December 9th @ 1:30p-3:30**
 - Session #: [1031782](#)
- 1095 Processing
 - **December 10th @ 9:00a-11:00**
 - Session #: [1031783](#)

2026 ASCENDER Business Conference

"Taking Care of Business, The ASCENDER Way"

- **June 23-25, 2026**

- Will be held in San Antonio, Texas
- Early Bird Registration September 1, 2025 – January 3, 2026 for \$300
 - Starting January 4, 2026 will be \$330
- Sessions are presented by ASCENDER consultants from around the state
- This user conference will be business only
- Region 20 ESC Session # [110391](#)



Spotlight

**ASCENDER Business
TSDS PEIMS Fall Submission for Business**



Fall PEIMS

2025-2026 PEIMS Submission Timelines

Fall PEIMS

Snapshot Date: **October 31, 2025**

TEA Due Date: **December 11, 2025**

Midyear PEIMS

TEA Due Date: **January 22, 2026**

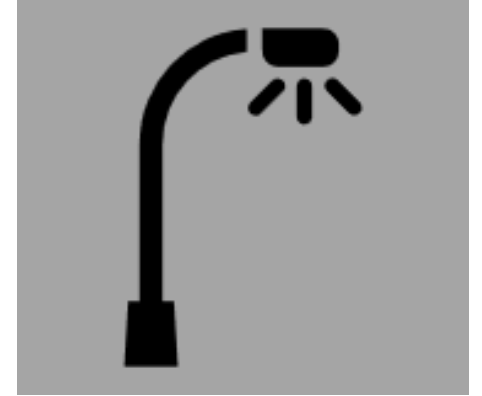
| SCHOOL BUS | |
|---|--------------------|
| 2025-2026 PEIMS | |
| Submission and Resubmission Timelines | |
| Fall (Submission 1) | |
| TSDS PEIMS ready to load data to IODS | August 4, 2025 |
| Close of school-start window - Last Friday in September | September 26, 2025 |
| PEIMS Fall Snapshot Date | October 31, 2025 |
| TSDS PEIMS ready for users to complete, approve, and accept submissions | November 3, 2025 |
| Requests to retire Unique IDs due at TEA | December 5, 2025 |
| PEIMS Fall First Submission due date for LEAs and ESCs | December 11, 2025 |
| Requests to retire Unique IDs for resubmission due at TEA | January 9, 2026 |
| PEIMS Fall Resubmission due date for LEAs and ESCs | January 15, 2026 |
| PEIMS Fall data available to customers | February 12, 2026 |
| Mid-Year (Submission 2) | |
| TSDS PEIMS ready for users to complete, approve, and accept submissions | December 15, 2025 |
| PEIMS Mid-Year First Submission due date for LEAs and ESCs | January 22, 2026 |
| PEIMS Mid-Year Resubmission due date for LEAs and ESCs | February 12, 2026 |
| PEIMS Mid-Year data available to customers | March 5, 2026 |

Fall PEIMS

- The **PEIMS Fall Submission** (Submission 1) includes program data for organization, staff, budget, shared service arrangements, and student enrollment and program data records as of (and including) the fall snapshot date.
- **What do we submit on the business side?**
 - Staff serving an LEA as of the PEIMS Fall Snapshot Date (10/31)
 - Staff employed as of the PEIMS Fall snapshot date
 - Volunteers who are *providing a professional service* as of the PEIMS Fall snapshot date
 - Contracted professionals who are serving the LEA on the PEIMS Fall snapshot date
 - Budget (Funds 199, 240, & 599) as of the Fall Snapshot Date



Fall PEIMS



Budget and Payroll Fall PEIMS Related Reminders:

- Budget data is extracted from the Finance application for applicable funds
- Recommended that all budget amendments be entered by the Fall snapshot date
- Mask Crosswalk utility has been disabled in Finance and is no longer available for use
- Budget and Payroll Extracts will no longer run after Accounting Period 10 is closed
- District Admin > Fall Finance TSDS Data screen available for corrections after Period 10 is closed

Fall PEIMS



Staff (TRA) Fall PEIMS Related Reminders:

- New Data elements added to [Staff Entity](#)
 - [YearsTRATeaching Experience](#) (E3129)
 - [LEADeterminedTRAEligibility](#) (E3130)
- Data Element Reporting Requirements Update for Staff Entity
- [Staff Classification](#) Table Update for 087 - Teacher
- [TEA HB 2 FAQ](#) (last updated on 9/4/25)
- TSDS PEIMS Individual Staff Profiles Report (PDM1-111-001)

Fall PEIMS



- **TSDS PEIMS - Fall PEIMS Documentation**

- 2025-2026 SSA's – Region 16
- TSDS PEIMS Fall Submission Data for Business
- Responsibilities – Quick Reference Chart

IMS Business » Documentation

Documentation



IMS Business

Announcements

Training

Documentation **1**

411 Webinar

**IMS BUSINESS**

IMS Home

IMS Business

IMS Student

IMS TSDS

District Administration (Includes TSDS Related Documentation) **2** ▼

[Create a Non-employee Record](#)

[Check Signature Template](#)

[Commodity Codes Upload](#)

TSDS PEIMS - Fall Submission **3**

[2025-2026 ESC SSA's](#)

[TSDS PEIMS Fall Submission Data for Business](#)

[Responsibilities - Quick Reference Chart](#)

Fall PEIMS



ASCENDER TSDS Documentation for Business also available in Help under TSDS/PEIMS:

- [TSDS PEIMS Fall Submission Data for Business](#)
- [Responsibilities - Quick Reference Chart](#)
- [TSDS Best Practices for New Employee Records](#)
- [TSDS Best Practices for Terminated Employee Records](#)

Fall PEIMS

ASCENDER TSDS Budget Data Extract Report

- Email addresses designated in District Administration receive emails with extract reports
- District Administration > Inquiry > TSDS Level 1 Errors > Extract Budget Reprint

▼ District Administration

Print Extract Errors Reprint Extract Prior Year Reprint **Extract Budget Reprint** Extract Payroll Reprint

TSDS Level 1 Errors For

Date Run: 10-28-2025
Cnty Dist:
TSDS School Year: 2026

TSDS Budget Data Extract
Account Details from Finance
Page: 1 of 20

| File ID | Finance Budget Code | Amount | Fund | Func | Obj | Org | FY | Pgm | Amount | Action | Begin Date | End Date |
|---------|---------------------|--------|------|------|------|-----|----|-----|--------|--------|------------|----------|
| C | 199-00-5711 | | 199 | 00 | 5711 | | | | | | 10/14/2025 | |
| C | 199-00-5712 | | 199 | 00 | 5712 | | | | | | 10/14/2025 | |
| C | 199-00-5719 | | 199 | 00 | 5719 | | | | | | 10/14/2025 | |
| C | 199-00-5742 | | 199 | 00 | 5742 | | | | | | 10/14/2025 | |
| C | 199-00-5742 | | | | | | | | | | | |
| C | 199-00-5742 | | | | | | | | | | | |
| C | 199-00-5742 | | | | | | | | | | | |
| C | 199-00-5745 | | 199 | 00 | 5745 | | | | | | 10/14/2025 | |
| C | 199-00-5752 | | 199 | 00 | 5752 | | | | | | 10/14/2025 | |
| C | 199-00-5769 | | 199 | 00 | 5769 | | | | | | 10/14/2025 | |
| C | 199-00-5811 | | 199 | 00 | 5811 | | | | | | 10/14/2025 | |
| C | 199-00-5812 | | 199 | 00 | 5812 | | | | | | 10/14/2025 | |
| C | 199-00-5812 | | | | | | | | | | | |
| C | 199-00-5829 | | 199 | 00 | 5829 | | | | | | 10/14/2025 | |
| C | 199-00-5831 | | 199 | 00 | 5831 | | | | | | 10/14/2025 | |
| C | 199-00-5931 | | 199 | 00 | 5931 | | | | | | 10/14/2025 | |

Total for Fund / Class 199 / 5:

- ▼ District Administration
Print
Extract Errors Reprint
Extract Prior Year Reprint
Extract Budget Reprint
Extract Payroll Reprint

[illegible]

Fall PEIMS



ASCENDER TSDS Payroll Related Report *Staff Members with Total TSDS Number of Days Employed in Error*

- Email addresses designated in District Administration receive emails with this report if applicable.

| Date Run: | 6:00 PM | Staff Members with Total TSDS Number of Days Employed in Error | | | |
|----------------------|-------------------------|--|---------------|-------------------------|------|
| Cnty Dist: | | | ISD | Page: 1 | of 2 |
| Reported School Year | Employee Status | Employee Number | Employee Name | Number of Days Employed | |
| 202 | 1 - Active professional | 000 | | 0 | |
| 202 | 1 - Active professional | 000 | | 0 | |
| 202 | 1 - Active professional | 000 | | 414 | |

Fall PEIMS



TSDS Fall PEIMS Reports

2025-2026 ▾ FALL ▾ First ▾ GO

tsds

texas student data system

tsds

PEIMS

Home

Data Promotions

Validations

Prepare / Finalize Submission

Access Data

View Reports

Administration

PEIMS (XML)

Home » View Reports

PEIMS Reports Help

View Reports

Standard Reports

The core group of PEIMS reports. Availability: These reports are available at any time and reflect the current state of the data.

Select ▾

Special Reports

Summary reports that help completers, approvers, and accepters review a collection. Availability: These reports are available at any time and reflect the current state of the data.

Select ▾

Home » View Reports

PEIMS Reports Help

View Reports

Standard Reports

The core group of PEIMS reports. Availability: These reports are available at any time and reflect the current state of the data.

Budget

Select

Budget

Budget Allocation

Leaver

Organization Reports

STAAR

Special Education

Staff

Staff Sensitive

Student

| Report Name | XLS | | PDF | | CSV | |
|--------------|---|-----|--------|-----|--------|-----|
| | Status | Run | Status | Run | Status | Run |
| Function | | | | ↻ | | |
| | | | | ↻ | | |
| bursements | | | | ↻ | | |
| id & Object | | | | ↻ | | |
| PDM1-100-005 | Budgeted Change in Fund Balance | | | ↻ | | |
| PDM1-100-006 | Budgeted Expenditures by Fund & Object W/in Function | | | ↻ | | |
| PDM1-100-007 | Budgeted Expenditures by Program & Object within Function | | | ↻ | | |
| PDM1-100-008 | Combined Statement of Revenues | | | ↻ | | |
| PDM1-100-009 | Budget Data Review | | | ↻ | | |

Helpful Links

- [TRS October Update](#)
- [Fall PEIMS Submission Guide](#)
- [25-26 Shared Service Arrangements with Region 16](#)
- [Texas Web-Enabled Education Data Standards \(TWEDS\)](#)
 - Click on **2025-2026 Texas Education Data Standards via TWEDS**
- [Responsibilities - Quick Reference Chart](#)
- [TIMS Ticket Link for TSDS/PEIMS Assistance](#)
 - For TSDS Coordinators, with login credentials
- **Subscribe to** [IMS Announcements](#)
- **Submit a** [New Employee Form](#)
- **Submit a support request via** [ESC-16 ASCENDER Ticket System](#)



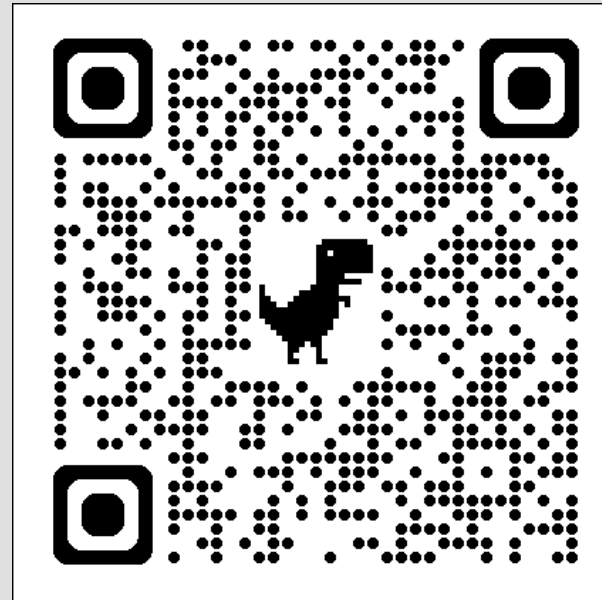
Thank you
for attending!

Need assistance?

Please enter an ESC 16-ASCENDER Ticket [here](#).

This link can be found on all areas (Business, Student, TSDS/PEIMS pages) of the IMS website as well.

For **TSDS/PEIMS** related questions, please enter a **TIMS** ticket.



Please fill out a brief 3 question survey (by scanning the QR code) or clicking this [link](#) to help us improve the next Monthly 411 webinar. Thank you!