

411 Webinar

January 28, 2026



IMS BUSINESS



ASCENDER Updates



ASCENDER Releases:

Recent Update 11.0515 installed on 1/27/2026

ASCENDER Portals

- Updated the password requirement message to reflect the correct minimum password length (16). The following pages were affected:
 - Login
 - Create an account
 - Change Password
 - Reset Password

Note: Special characters are **NOT** required

Finance

- **Finance > Reports > Finance Reports > Vendor/Purchase Order Reports > FIN2100 - 1099 Forms**

2025 Form 1099-NEC changes:

- Box 3 was previously grayed out and now labeled “Excess golden parachute payments”, open for a value, and formatted as other fields (e.g. Field 1).

2025 Form 1099-MISC changes:

- Box 14 was previously labeled “Excess golden parachute payments” and now changed to be grayed out.

Note: Both forms have updated revisions In the top-right corner of the form and bottom left: (Rev. January 2024) to (Rev. April 2025).

Payroll

- **Payroll > Payroll Processing > Run Payroll**
 - Added the **Bank Account Change** report to the list of **Calculation Reports** to compare employee bank account information from the current payroll to the previous payroll. It provides a detailed listing of employees with bank account changes and specifies the type of change.
 - The report assists in **fraud prevention** efforts by allowing users to identify, review, and verify bank account changes, helping to ensure all changes were authorized and processed by payroll staff.

Payroll

- Payroll > Payroll Processing > Run Payroll

Payroll Processing > Run Payroll

Frequency: School Year:
Pay Date: Adj Nbr:

Calculation Reports

Gen Rpt	Report	Sort Options	Sort Order
<input type="checkbox"/>	Transaction Proof List	Alpha (A), Pay Campus (C), Primary Campus (P)	P
<input type="checkbox"/>	Transmittals Report	Alpha (A), Pay Campus (C), Primary Campus (P)	P
<input type="checkbox"/>	Payroll Earnings Register	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Check Register	Alpha (A), Pay Campus (C), Primary Campus (P), Check Number (N)	C
<input type="checkbox"/>	Deduction Register	Alpha (A), Pay Campus (C), Primary Campus (P), Deduction Code (D)	D
<input type="checkbox"/>	Account Distribution Journal	Alpha (A), Account Code (C)	C
<input type="checkbox"/>	Bank Account Listing		
<input type="checkbox"/>	Bank Account Change		
<input type="checkbox"/>	General Journal Report		
<input type="checkbox"/>	Account Code Comparison Report	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Employee Leave Dock Report	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Payroll Control Listing		
<input type="checkbox"/>	Leave Status Report	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Payroll Balancing Report		
<input type="checkbox"/>	Statutory Minimum Report #373 Worksheet		
<input type="checkbox"/>	FSP Staff Salary Report	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Pay Info Extra Duty S-Type	Alpha (A), Pay Campus (C), Primary Campus (P), Extra Duty Code (E)	A
<input type="checkbox"/>	TRS Non-OASDI Employer Contribution		

Payroll

- Payroll > Reports > Payroll Reports > HRS2450 - Bank Account Change

Home Reports > Payroll Reports > Bank Account Change Payroll

PreviewPDFCSVClear Options

Payroll Reports

[HRS2000 - Payroll Control Listing](#)
[HRS2050 - Proof List of Payroll Transactions](#)
[HRS2100 - Transmittal Report](#)
[HRS2150 - Check Register](#)
[HRS2200 - Payroll Earnings Register](#)
[HRS2250 - Deduction Register](#)
[HRS2300 - Account Distribution Journal](#)
[HRS2400 - Bank Account Listing](#)
[HRS2450 - Bank Account Change](#)
[HRS2500 - Wage and Earning Statement](#)
[HRS2600 - Employee Substitute Report](#)
[HRS2700 - Actual Hours Worked Report](#)

HRS2450 - Bank Account Change

Parameter DescriptionValue

Include Full Bank Account Number on Report? (Y/N)



Emp	Employee Name	Prior Pay Date	Bank	Bank Account Type	Account Number	Amount	Bank	Bank Account Type	Account Number	Amount	Action
							RANDOLPH	2-Checking	*****2178	0.0	ADDED
							FIRSTMARK	2-Checking	*****1728	0.0	ADDED
							CHOICE	2-Checking	*****7006	0.0	ADDED
		202103	WELLS	2-Checking	*****0475	412.66					REMOVED

Payroll

- **Payroll > Payroll Processing > Run Payroll**
 - Added the **W2 Rpt OT** (reportable overtime) column to the Pre-Post Payroll Earnings Register for initial review. Once payroll is posted, the reportable overtime amounts are included on the Regular Payroll Earnings Register, the YTD Payroll Earnings Register, and the Calendar YTD reports.

Payroll

- Payroll > Payroll Processing > Run Payroll

 		<div>First</div> <div>◀</div> <div>▶</div> <div>Last</div>												
Date Run: 01-21-2026 2:09 PM				Pre-Post Payroll Earnings Register		Program: HRS2200								
Cnty Dist: 001-904				Texas ISD		Page: 54 of 55								
For Payroll Period 10-26-2025 Thru 11-15-2025 Pay Date 11-28-2025						Frequency: 5								
Employee Name		Stand Grs	Suppl Pay	N-Tax Bus	Abs Ded	Abs Ref	Units Wrkd	Hrly Rate	Tot Gross	Net Pay				
Emp Nbr	Ck Nbr	Withld Grs	Withld Tax	EIC Amt	Cafe 125	Annuity	Dep Care	Emplr Cont	Other Ded	Net Adjust				
M/S/H	Exmpts	Med Grs	Med Tax	TRS Grs	TRS Dep	TRS Ins	TRS Sal Red	W/C Tx	Emp 457	Emplr 457				
Rem Pymts	Adj Nbr	FICA Grs	FICA Tax	TRS Fd Grs	TRS Fd DP	TRS Fd Car	Unemp Grs	Unemp Tax	Ovtn Grs	Ovtn Units				
W4 Othr Exmpt	Multi-Job	N-TRS Suppl	Tax Bus	NP Tax Bus	NP NT Bus	N-TRS Excs	N-TRS Base	TRS Suppl	TEA Hlth Ins	Emplr Care				
W4 Othr Inc	Chldm	PR Pay Grs	PR Sal Red	PR Ins	Ret Pen Gr	Ret Pen Sur	Care Surch	New TRS Gr	New TRS Co	Ann Roth				
W4 Othr Ded	Othr Dep	Emplr Dep Car	Empr DC Tax	HSA Emp	HSA Emplr	Emplr FICA	Emplr Misc	Emplr Med Tx	CYTD Med Grs	Roth 457b				
W2 Rpt OT														
WILLIAMS, JANA BERNICE		798.50	.00	.00	.00	.00	.00	.00	894.60	740.92				
001277 * 055619		801.46	17.65	.00	19.34	.00	.00	234.24	43.72	153.68				
S		875.26	12.69	894.60	79.62	5.82	73.80	2.49	.00	.00				
18 0		.00	.00	.00	.00	.00	894.60	.89	96.10	5.00				
.00 N		.00	.00	.00	.00	.00	.00	.00	.00	6.71				
.00 0		.00	.00	.00	.00	.00	.00	.00	.00	.00				
.00 0		.00	.00	.00	.00	.00	.00	12.69	18,573.43	.00				
1,032.05														
		Description	A/C	Days Earned	Job Cd	Description	A/C	Days Earned						
1355		ELEM SP ED INSTRUCTIONAL AIDE	A	5.00										
Ded Cd	Emple Amt	Emplr Amt	Caf-125	Ref	Ded Cd	Emple Amt	Emplr Amt	Caf-125	Ref	Ded Cd	Emple Amt	Emplr Amt	Caf-125	Ref
013	24.38	.00	N	N	016	.00	.24	N	N	022	15.34	.00	Y	N
023	4.00	.00	Y	N	031	.00	234.00	N	N					

Payroll

- Payroll > Reports > Payroll Reports > HRS2200 - Payroll Earnings Register

Date Run: 01-15-2026 11:06 AM		Payroll Earnings Register						Program: HRS2200		
Cnty Dist: 001-901		Texas ISD						Page: 1 of 1		
For Payroll Period								Frequency: 6		
Employee Name		Stand Grs	Suppl Pay	N-Tax Bus	Abs Ded	Abs Ref	Units Wrkd	Hrly Rate	Tot Gross	Net Pay
Emp Nbr	Ck Nbr	Withld Grs	Withld Tax	EIC Amt	Cafe 125	Annuity	Dep Care	Emplr Cont	Other Ded	Net Adjust
M/S/H	Exmpts	Med Grs	Med Tax	TRS Grs	TRS Dep	TRS Ins	TRS Sal Red	W/C Tx	Emp 457	Emplr 457
Rem Pynts	Adj Nbr	FICA Grs	FICA Tax	TRS Fd Grs	TRS Fd DP	TRS Fd Car	Unemp Grs	Unemp Tax	Ovtn Grs	Ovtn Units
W4 Othr Exmpt	Multi-Job	N-TRS Suppl	Tax Bus	NP Tax Bus	NP NT Bus	N-TRS Excs	N-TRS Base	TRS Suppl	TEA Hlth Ins	Emplr Care
W4 Othr Inc	Chldrn	PR Pay Grs	PR Sal Red	PR Ins	Ret Pen Gr	Ret Pen Sur	Care Surch	New TRS Gr	New TRS Co	Ann Roth
W4 Othr Ded	Othr Dep	Emplr Dep Car	Empr DC Tax	HSA Emp	HSA Emplr	Emplr FICA	Emplr Misc	Emplr Med Tx	CYTD Med Grs	Roth 457b
W2 Rpt OT										
ADAMS, CLARA TAMMY		2,736.67	.00	.00	.00	.00	.00	21.95	2,798.25	2,197.79
000701	* 086659	2,560.84	113.58	.00	6.55	.00	.00	490.00	197.36	600.46
M	0	2,791.70	40.48	2,798.25	249.04	18.18	230.86	.00	.00	.00
11	0	.00	.00	2,798.25	230.86	34.98	2,798.25	.00	61.58	1.87
		.00	.00	.00	.00	.00	.00	.00	.00	20.99
		.00	.00	.00	.00	.00	.00	.00	.00	.00
		.00	.00	.00	.00	.00	.00	40.48	20,499.41	.00
20.53										
Description		A/C	Days Earned		Job Cd		Description		A/C	Days Earned
0434 LIBRARY AIDE		A	21.00		0921 GAP					.00
Ded Cd		Emple Amt	Emplr Amt Caf-125	Ref	Ded Cd		Emple Amt	Emplr Amt Caf-125	Ref	
017		181.20	.00	N N	128		.00	490.00	Y N	
189		9.61	.00	N N						

Payroll

- **Payroll > Reports > Year To Date Reports > HRS3000 - Calendar Year To Date Report**
 - Added the new **W2 Rpt OT** (reportable overtime) column and included it in all generated totals for employee, campus, and district.
- **Payroll > Reports > Quarterly Annual Reports > HRS5350 - Reportable Overtime for Calendar YTD**
 - Added **CSV** option for HRS5350 - Reportable Overtime for Calendar YTD

Payroll

- Payroll > Reports > Year To Date Reports > HRS3000 - Calendar Year To Date Report

Date Run: 01-14-2026 12:43 PM		Calendar YTD (Jan 1 Thru Dec 31, 2025)				Program: HRS3000		
Cnty Dist: 001-901		Texas ISD				Page: 1 of 65		
Pay Period: 1						Frequency: 6		
Employee Name	Contract	Non Contr	Supplement	N-Tax Annu	FICA Gross	FICA Tax	Unemp Grs	WH Tax
Employee Number	Health Ins	Cafe 125	Tax Fr Ben	Med Gross	Med Tax	Unemp Tax	TRS Sal Red	Dep Care
Primary Campus ID	Emp Bus Ex	Emp 457	Emplr 457	Taxable Grs	Tax Empr Ins	Tax Empr Grp	Mov Exp Re	457 Whdraw
	EIC	Non-Tax Bus	Tax-Bus	N-TRS-Excs	N-TRS-Base	TRS Suppl	TEA Hith Ins	N-Pay Bus
	NT NP Bus	Emplr Dep Care	Ann Roth	Emplr DC Tax	HSA Emp	HSA Emplr	HIRE Exempt	Spon Hith Covrg
	Emplr FICA	Emplr Med Tax	Roth 457b	W2 Rpt OT				
ADAMS, BERTHA DELORES	.00	23,399.87	.00	.00	.00	.00	23,399.87	1,903.32
001490	255.60	.00	.00	23,399.87	339.27	.00	1,930.48	.00
104	.00	.00	.00	21,469.39	.00	.00	.00	.00
	.00	.00	.00	.00	.00	.00	.00	.00
	.00	.00	.00	.00	.00	.00	.00	.00
	.00	339.27	.00	444.44				
ADAMS, CLARA TAMMY	.00	26,608.73	.00	.00	.00	.00	26,608.73	957.59
000701	96.10	587.50	.00	26,021.23	377.32	.00	2,195.23	.00
102	.00	.00	.00	23,826.00	.00	.00	.00	.00
	.00	.00	.00	.00	.00	.00	.00	.00
	.00	.00	.00	.00	.00	.00	.00	4,692.00
	.00	377.32	.00	201.25				

Payroll

- **Payroll > Payroll Processing > Payroll Adjustments > Check Void**
 - Corrected the program to properly handle W2 reportable overtime calculations when voiding a check.

Personnel

- **Personnel > Maintenance > Employment Info > Auxiliary Role ID**
 - Allows for multiple Auxiliary Role IDs to be stored per employee **without** requiring an End Date.

Personnel

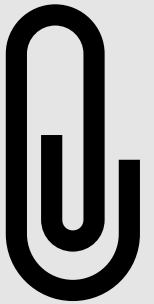
- **Personnel > Reports > Payroll Information Reports > HRS5255 - 1095-B Forms/1095-C Forms**
 - Per IRS requirements, updated the 1095-B form/instructions and all 1095-B functionality to support the 2025 tax year.
 - Per IRS requirements, updated the 1095-C form/instructions and all 1095-C functionality to support the 2025 tax year.
 - **IMPORTANT NOTE:** Districts are now able to process and print the 1095-B/C forms from Personnel and EmployeePortal. Updates to the AIR submission file are scheduled for Release 11.0610 (tentatively scheduled for 2/19/26).

EmployeePortal



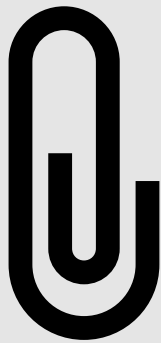
- **EmployeePortal > Inquiry > 1095 Information**
 - Per IRS requirements, updated the 1095-B and 1095-C forms/instructions and all 1095-B and 1095-C functionality to support the 2025 tax year.

Reminders



Things to Remember

Reminders



- **Mid-Year PEIMS Resubmission**
 - TEA Due Date: **February 12, 2026**
 - IMS Announcement dated 1/13/26
 - TAA Letter dated 1/15/26

Reminders

- **Mid-Year PEIMS Reports**

[Home](#) » [View Reports](#)

[Data Promotions](#) [Validations](#) [Prepare / Finalize Submission](#) [Access Data](#) [View Reports](#) [Administration](#)

[PEIMS Reports Help](#)

View Reports

Standard Reports

The core group of PEIMS reports. Availability: These reports are available at any time and reflect the current state of the data.

Audit ▼

[Hide Reports List](#) [↕](#)

Report # ↑	Report Name ↓	XLS		PDF		CSV	
		Status	Run	Status	Run	Status	Run
PDM2-102-001	Schedule of Federal Funds				↻		
PDM2-102-002	Fund Balances Section of Balance Sheet - Governmental Funds				↻		
PDM2-102-003	Statement of Revenues, Expenditures, & Changes in Fund Balances - Governmental Funds				↻		
PDM2-102-004	Budgetary Comparison Schedule				↻		
PDM2-102-005	Statement of Revenues, Expenditures, & Changes in Fund Net Assets - Proprietary Funds				↻		

Reminders

- **Mid-Year PEIMS Reports**

Standard Reports

The core group of PEIMS reports. Availability: These reports are available at any time and reflect the current state of the data.

Actual

[Hide Reports List](#)



Report # ↑	Report Name ↑	XLS		PDF		CSV	
		Status	Run	Status	Run	Status	Run
PDM2-100-001	Actual Expenditures by Function				↻		
PDM2-100-002	Actual Financial Summary by Object				↻		
PDM2-100-003	Actual Financial Receipts & Disbursements				↻		
PDM2-100-015	Actual SSA financial Summary by FUND & SSA Type				↻		
PDM2-100-016	Actual Financial Data				↻		
PDM2-100-017	SSA Actual Financial				↻		

Reminders



- **FY2025 Annual Financial Report Submission (AFR)**
 - Due Date for All LEAs:
Feb. 27, 2026
 - TAA Letter dated 1/15/26
 - **IMPORTANT:** An incomplete AFR submission could cause a district or charter school to fail School FIRST.

Reminders

- **2026 Tax Tables**

- Located on IMS Business website
 - *Documentation > Payroll/Personnel > Year-End Calendar*
- Sent announcement that they were available on 12/19/25
 - No changes were made to the original tables provided
- **Please be sure to verify that your tax table information is correct for 2026!**

Year End - Calendar

[Process W-2 Forms](#)

[Process 1095 Forms](#)

[2026 Fed Income Tax](#)

[2026 FICA Tax Rates](#)

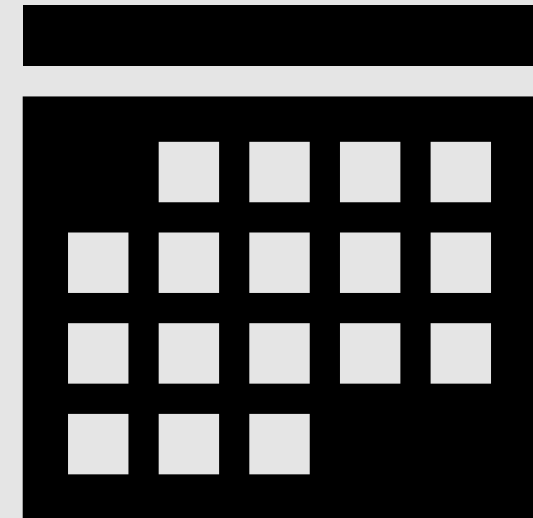
[Installing 2026 Tax Tables](#)

[How W-2 Boxes are Populated](#)

Reminders

- **W-2 Processing Training**

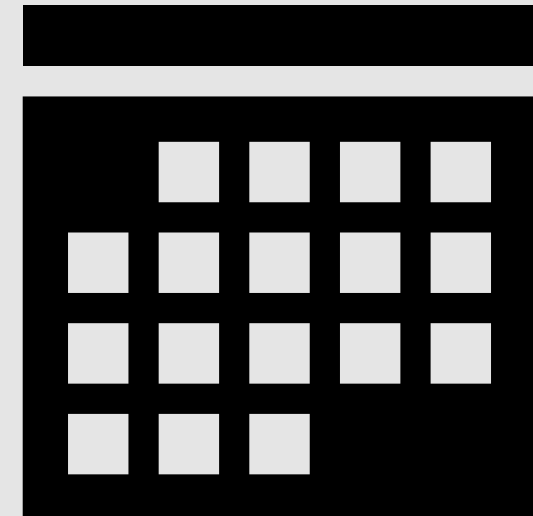
- Training held on **1/7/26 (Recording available)**
- *IMS Business website > Documentation > Payroll/Personnel > Year End – Calendar > Process W-2 Forms*
- [ASCENDER Help Guide](#)
- **Note:** It is necessary to review all 2025 overtime hours/amounts for all applicable employees and to verify and/or update any **Reportable Overtime** amounts as necessary prior to processing W2s.



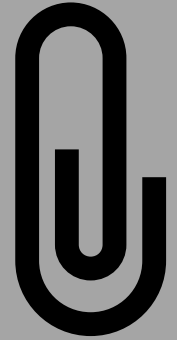
Reminders

- **1099 Processing Training**

- Training held on **1/7/26 (Recording available)**
- *IMS Business website > Documentation > Finance > Process 1099 Forms*
- [ASCENDER Help Guide](#)
- **IMPORTANT UPDATE:** Unfortunately, electronic filing of Form 1099-NEC through the IRIS system will not be available by the filing deadlines for calendar year 2025.
- **Because IRIS will not be available in time for the 1099-NEC deadline, LEAs will need to use the FIRE system to submit, at a minimum, Form 1099-NEC for calendar year 2025. Existing FIRE system credentials may be used for submission.**



Reminders



Additional Due Dates:

Form	Due Date	Due to Recipients
W-2	February 2, 2026 (to SSA)	February 2, 2026
1099-NEC	February 2, 2026 (to IRS) (electronically)	February 2, 2026
1099-MISC	March 31, 2026 (to IRS) (electronically)	February 2, 2026

Reminders

Year End - Calendar

[Process W-2 Forms](#)

[Process 1095 Forms](#)

[2026 Fed Income Tax](#)

[2026 FICA Tax Rates](#)

[Installing 2026 Tax Tables](#)

[How W-2 Boxes are Populated](#)

- **1095 Forms**

- The recording covering the 1095 Process will be available on the IMS Business website Trainings/Recordings tab later this week.
- *IMS Business website Documentation > Payroll/Personnel > Year-End - Calendar > Process 1095 Forms*
- [ASCENDER Help Guide](#)
- **Important:** Districts are now able to process and print the 1095 forms from **Personnel** and **EmployeePortal**.
- Districts will not be able to create the 1095 files at this time. Updates to the AIR submission file are scheduled for Release 11.0610 (*tentatively scheduled for 2/19/26*).

Reminders



- **Quarterly Reports for 4th Quarter (October - December)**
 - 941 and Unemployment reports
 - Due on or before January 31st

When To File Form 941

Your Form 941 is due by the last day of the month that follows the end of the quarter.

The Quarter Includes . . .	Quarter Ends	Form 941 Is Due
1. January, February, March	March 31	April 30
2. April, May, June	June 30	July 31
3. July, August, September	September 30	October 31
4. October, November, December	December 31	January 31

Reminders



- **January TRS Update**
 - Includes info, reminders, and updates

Reporting Employers

UPDATE

TEACHER RETIREMENT SYSTEM of TEXAS

Reminders



Website & IMS Business Login

- Username: imsbusiness
- Password: busims16ESC!

The screenshot displays the Region 16 Education Service Center website. At the top, the logo for Region 16 Education Service Center is visible, along with a "Select Language" dropdown and a search bar. Below the header, a navigation bar lists various services: About Us, Employment, School Support and Academic Services, School Services, Business Services, and Superintendent Resources. The main content area is titled "IMS Business" and features a sidebar with links to "IMS Business", "Announcements", "Training", "Documentation", "411 Webinar", "Helpful Links", and "Support". A large banner for "IMS BUSINESS" is prominently displayed, featuring the Region 16 logo. Below the banner, there are four buttons: "IMS Home", "IMS Business", "IMS Student", and "IMS TSDS". At the bottom, there is a button to "Subscribe to IMS Announcements" and a circular logo for the "ASCENDER TICKET SYSTEM".

Reminders



Subscribe to IMS
Announcements

IMS Business Training
Schedule 2025-2026

New District Employee
Form

- **Subscribe to IMS Announcements**

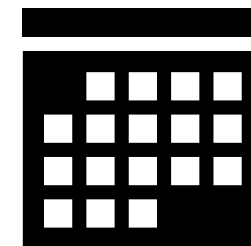
- Log into the IMS Business Homepage
- Click on **Subscribe to IMS Announcements**, fill out form, and submit

Reminders



- **New District Employee Information Form**
 - Let us know about new employees or changes in staff who use ASCENDER
 - Log into the IMS Business Homepage
 - Click on **New District Employee Form**, fill out form, and submit

Upcoming Trainings



Webinars & In-Person

2025-2026 IMS Business Trainings

IMS Business » Trainings/ Recordings

Trainings/ Recordings

IMS Business

Announcements

Documentation

Trainings/ Recordings

411 Webinar

Helpful Links

Support

IMS Home

IMS Business

IMS Student

IMS TSDS

Use the session links in the document below to register for upcoming trainings

2025-2026 Business Training List

Available Training Recordings for the 2025-2026 School Year

Date	IMS Business Training
01/07/2026	ASCENDER Business - 1099 Processing (Zoom)
01/07/2026	ASCENDER Business - W-2 Processing (Zoom)
	ASCENDER Finance - New User

Subscribe to IMS Announcements

IMS Business Training Schedule 2025-2026

New District Employee Form



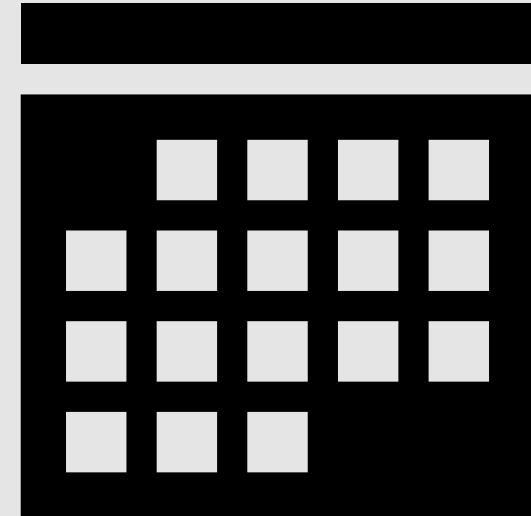
IMS ASCENDER Business Trainings September 2025 - August 2026

Registration links for trainings are linked in the Session # column found below. Click the link and follow steps to complete the registration process.
411 webinars are recorded and posted on the IMS Business page.
Other Zoom training courses are recorded and available upon request by completing the Business Training Recording Request Form on the IMS Business Training Page.

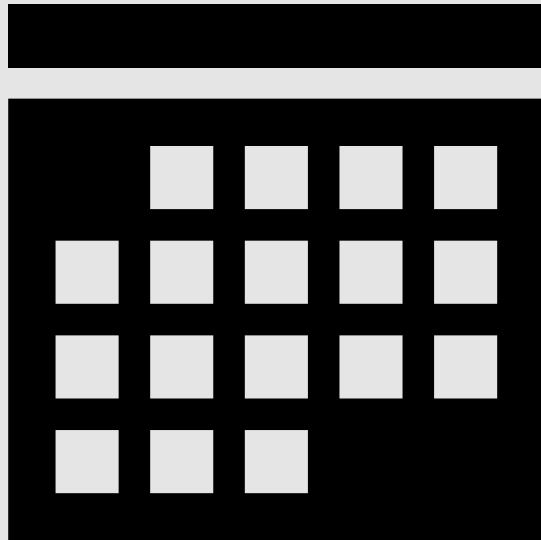
Session #	Date	Start	End	IMS Business Trainings
1029850	9/11/25	9:00 AM	4:00 PM	TEA Student Attendance Accounting Handbook Review
1031746	9/24/25	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031749	9/25/25	9:00 AM	11:00 AM	Business - New User Overview (Zoom)
1031751	9/30/25	9:00 AM	11:00 AM	Purchasing – New User Overview (Zoom)
1031752	10/27/25	9:00 AM	11:00 AM	Personnel & PR - New User Overview & New Employee Setup (Zoom)
1031756	10/27/25	1:30 PM	3:30 PM	Payroll Processing for New Users (Zoom)
1031759	10/28/25	9:00 AM	11:00 AM	TRS Reporting Process for New Users (Zoom)
1031760	10/29/25	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031766	11/11/25	9:00 AM	11:00 AM	Finance - New User Session 1 (Zoom)
1031768	11/11/25	1:30 PM	3:30 PM	Finance - New User Session 2 – UPDATED DATE (Zoom)
1031771	11/19/25	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031773	11/20/25	1:30 PM	2:15 PM	Business - New User Check-In (Zoom)
1031785	12/17/25	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031780	1/7/26	9:00 AM	11:00 AM	W-2 Processing (Zoom)
1031782	1/7/26	1:30 PM	3:30 PM	1099 Processing (Zoom)
1031787	1/21/26	1:30 PM	2:15 PM	Business - New User Check-In (Zoom)
1031788	1/28/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031813	2/10/26	9:00 AM	11:00 AM	Bank Reconciliation (Zoom)
1031819	2/10/26	1:30 PM	3:30 PM	Credit Card Reconciliation (Zoom)
1031821	2/18/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031716	3/4/26	9:00 AM	4:00 PM	Budget Process & Next Year Payroll Process
1031825	3/25/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031828	3/25/26	1:30 PM	2:15 PM	Business - New User Check-In (Zoom)
1031854	4/9/26	9:00 AM	11:00 AM	Business Tips, Tricks & Reminders (Zoom)
1031837	4/29/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031849	5/20/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)
1031863	5/21/26	9:00 AM	11:00 AM	Creating Service Records (Zoom)
1031832	5/21/26	1:30 PM	2:15 PM	Business - New User Check-In (Zoom)
1032942	6/10/26	9:00 AM	12:00 PM	Setting Up & Managing Student Activity Funds (Zoom)
1031867	6/16/26	9:00 AM	12:00 PM	EOY Processes for June Fiscal Year-Ends (Zoom)
1031871	7/16/26	9:00 AM	12:00 PM	District Administration & Security Administration (Zoom)
1031717	7/22/26	9:00 AM	12:00 PM	EmployeePortal: Overview & Set-Up
1031718	8/5/26	9:00 AM	4:00 PM	EOY Processes for End of Fiscal School Year
1031852	8/26/26	10:00 AM	12:00 PM	Monthly 411 Webinar (Zoom)

411 Webinars (10:00am)

- **February 18th**
 - Session # [1031821](#)
- **March 25th**
 - Session #: [1031825](#)
- **April 29th**
 - Session #: [1031837](#)



IMS Business Training (Webinar)



- Bank Reconciliation
 - **February 10th @ 9:00a-11:00**
 - Session #: [1031813](#)
- Credit Card Reconciliation
 - **February 10th @ 1:30p-3:30**
 - Session #: [1031819](#)

2026 ASCENDER Business Conference

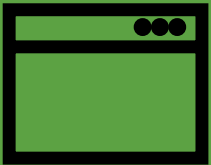
"Taking Care of Business, The ASCENDER Way"

- **June 23-25, 2026**

- Will be held in San Antonio, Texas
- Early Bird Registration September 1, 2025 – February 14, 2026 for \$300
 - Starting February 15, 2026 will be \$330
- Sessions are presented by ASCENDER consultants from around the state
- This user conference will be business only
- Region 20 ESC Session #: [110391](#)



Helpful Links



- [January TRS Update](#)
- [Process W-2 Forms Guide](#) (revised 12/18/25)
- [Process 1099 Forms Guide](#) (currently shows DRAFT)
- [Process 1095 Forms Guide](#) (revised 12/12/25)
- [Midyear PEIMS Submission Guide](#) (revised 1/20/26)
- [Submit a TIMS Ticket for TSDS/PEIMS Assistance](#)
 - For TSDS Coordinators, with Login Credentials
- 25-26 IMS Business Trainings [Link](#)
- **Submit a support request via** [ESC-16 ASCENDER Ticket System](#)
- **Subscribe to** [IMS Announcements](#)
- **Submit a** [New Employee Form](#)

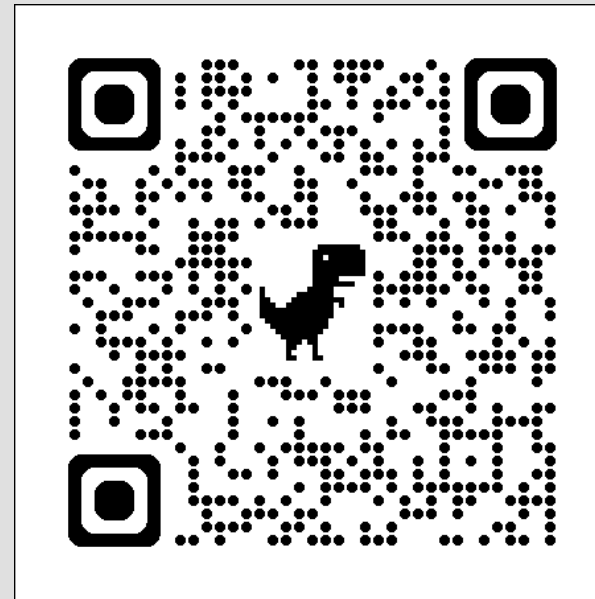
Thank you for attending!

Need assistance?

Please enter an ESC 16-ASCENDER Ticket [here](#).

This link can be found on all areas (Business, Student, TSDS/PEIMS pages) of the IMS website as well.

For **TSDS/PEIMS** related questions, please enter a **TIMS** ticket.



Please fill out a brief 3 question survey (by scanning the QR code) or clicking this [link](#) to help us improve the next Monthly 411 webinar. Thank you!