

# **JANUARY 2021**

## **Accountability and Assessment**

- Notification to parents of eligibility for Public Education Grants by February 1st (TEC§29.204(b))
- Second Year F campuses schedule Turnaround Plan for Board approval prior to February submission
- Federal Report Card released

## **Administration and Leadership**

- Review HB 2610 and begin calendar development process
- Review Staff Non-renewals
- Ensure School Report Card is included with first semester report card (TEC§39.305)
- Update Ask TED

## **Federal and State Programs**

- Adjust expenditures and amend the ESSA application to appropriate Final Amounts
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)

## **Food and Nutrition**

- Child Nutrition Texas Summer Mandate deadline is January 31st
- USDA Foods Contract packet deadline is January 31st
- Verification Report deadline is February 1st
- Update Ask TED with TEA Charter Division

## **Charter Specific**

- Charter Amendments close April 1st
- 2020-2021 SC5050 Significant Expansion (optional) due to TEA January 31st (for purposes of additional ESSA and/or IDEA-B funding to be received in 2021-2022 based on significant expansion experienced in 2020-2021)
- Update Ask TED with TEA Charter Division

## **Finance**

- Review student attendance figures as compared to prior year and budget projections
- Annual Audit Report due to TEA no later than January 28th for September 1st FY

## **School Board**

- \*Superintendent's evaluation and contract
- Board Self-Evaluation (recommended)
- \*Approve Annual Independent Audit Report for September 1st FY
- \*Board approved Annual Independent Audit Report (AFR) due to TEA no later than January 28th for LEAs with September 1st FY
- \*Approve Auditor for next FY (TEC§11.170)
- \*Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions

## **School Safety**

- Safety & Security Committee meets once during each academic semester & once during the summer (TEC§37.109)

## **Special Education**

- State Performance Plan 7-Early Childhood Outcomes (SPP 7) opens within TEAL for data entry
- 2020-2021 Special Education Consolidated Grant Application (Federal): Review Final Entitlements & Carryover & adjust local records accordingly
  - Determine if amendment to grant application is needed
  - Determine eligibility for MOE (Maintenance of Effort) Voluntary Reduction
  - Review revised proportionate share amount to be spent on parentally-placed private school children with disabilities (N/A to any charter school; N/A to ISDs with no private school/home schools within their geographical boundaries)
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

## **Texas Student Data System/PEIMS**

- PEIMS Fall resubmission due to ESC-16 on January 7th
- PEIMS Fall resubmission due to TEA on January 14th
- PEIMS Mid-Year submission due to ESC-16 on January 21st
- PEIMS Mid-Year submission due to TEA on January 28th
- ECDS Kindergarten submission due by January 28<sup>th</sup>

*\*Requires Board action/approval*