

MARCH 2021

Accountability and Assessment

- TELPAS window

Administration and Leadership

- Develop recommendations for teacher contracts
- *SBDM Committees develop campus performance objectives
- Review Graduation Program FMH (TASB - LEGAL & LOCAL) on Student Expression/Prayer (TASB - FNA LEGAL & LOCAL)
- Principal surveys to evaluate educator preparation program opens to HR staff
- Update Ask TED

Charter Specific

- Charter Amendments close April 1st
- Request for an Indirect Cost Rate for Charter Schools for 2020-2021 survey due to TEA in March
- Update Ask TED with TEA Charter Division

Federal and State Programs

- Schedule planning meetings with campus staff regarding grant activities for current and next year's applications, CNA and CIP
- Review professional development participation for Title II, Part A compliance report
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)

Finance

- Review student attendance figures as compared to prior year and budget projections
- Continue budget process including proposed staff compensation package
- SHARS Cost Control Report due April 1st

Food and Nutrition

- Child Nutrition USDA Commodity Food Survey closes, March 16th
- Child Nutrition Community Eligibility Program Data Submission Deadline, March 19th

Migrant

- Distribute Migrant Survey to all students

School Board

- *Order of Trustee election and post required notice for May election
- Prepare report Trustee training hours prior to May elections with postings as required (TEC§11.159) – April Board meeting
- *Adopt district goals
- *Adopt school calendar
- *Ratify Textbook Committee recommendations (19 TAC 66.104(a); TEC§31.101)
- Discuss preliminary budget/budget workshops
- Board candidate workshop
- *Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 87th Legislative Session additions

Special Education

- Perform self-analysis of FY20 MOE (Maintenance of Effort) compliance, using final expenditure data from TSDS PEIMS 2020-2021 Mid-Year reports; gather documentation for exceptions/adjustment, if applicable
- FY20 MOE (Maintenance of Effort) Preliminary Compliance Review released by TEA; Respond to TEA with documentation of exceptions/adjustment for decline in fiscal effort, if applicable
- 2020-2021 Excess Cost Final Calculation based on final, audited 2019-2020 expenditures should be completed (kept locally)
- 2020-2021 High Cost Fund Eligibility Application (Optional fund source) opens
- Application opens March 1st to submit Early Childhood Outcome data through SPP 7 TEAL application
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

Texas Student Data System/PEIMS

- PEIMS Summer submission ready for users to promote data on March 1st
- PEIMS Mid-Year data available to customers on March 4th
- TSDS SPPI-14 data available to customers on March 4th
- TSDS Classroom Roster winter submission due on March 18th
- PEIMS Ex-Yr submission ready for users to promote data on March 23rd

**Requires Board action/approval*