

# APRIL 2021

## Accountability and Assessment

- TELPAS window closes
- STAAR Alternate 2 window opens

## Administration and Leadership

- \*Begin hiring staff in accordance with district policy & procedure
- Develop and recommend summer school plans
- E-rate filing window opens
- Approve out-of-district student transfer requests for 2021-2022
- Prepare report Trustee training hours prior to May elections with postings as required (TEC§11.159) – April Board Meeting
- Principal surveys to evaluate educator preparation programs open for principals or their designees
- Update Ask TED

## Charter Specific

- Charter Amendments close April 1st
- Update Ask TED with TEA Charter Division

## Federal and State Programs

- Continue budget process
- Schedule/conduct program compliance evaluations for ESSA programs and State Compensatory Education
- Review/implement district/campus improvement plans in accordance with district planning process (TEC§11.251)

## Finance

- Review student attendance figures as compared to prior year and budget projections
- Review preliminary estimate of 2021 CAD Value

## Food and Nutrition

- Child Nutrition Financial Report due to The Texas Department of Agriculture deadline is April 1st
- Child Nutrition Food Service Management Company Contract deadline is April 30<sup>th</sup>

## School Board

- Train election judge(s) and clerk(s) for May election (Texas Election Code, §32.113)
- Discuss preliminary budget/budget workshops
- Report Trustee training hours
- \*Approve waivers as needed
- Notify ESC Field Service Agents of newly appointed/elected trustees
- Review Trustee training requirements including 86th Legislative Session additions

## Special Education

- FY20 MOE (Maintenance of Effort) Preliminary Compliance Review released by TEA; Respond to TEA with documentation of exceptions/adjustment for decline in fiscal effort, if applicable
- 2020-2021 High Cost Fund Eligibility Application (Optional fund source) due April or May
- State Performance Plan 13 Secondary Transition (SPP 13) opens within TEAL for data entry
- Monitor special education expenditures from the general fund to ensure on track for MOE (Maintenance of Effort) compliance

*\*Requires Board action/approval*