



Texas Association of School Boards

Legal Services

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Serving Texas Schools Since 1949

School District and Campus Websites: Required and Optional Internet Postings

Published online in [TASB School Law eSource](#)

Texas and federal law require school districts that maintain an internet website to publish numerous items on their sites. The list of required postings continues to expand with each legislative session. In addition, Texas law gives school districts the option to post certain items. A full list of both required and optional postings is maintained at TASB Policy CQA(Legal) and is set out in the attached chart below.

This list only addresses postings on websites and does not include other required methods or publications of notice. See TASB Legal Services' [Required Newspaper Publication of Notices by School Districts](#).

This document is continually updated, and references to online resources are hyperlinked, at tasb.org/Services/Legal-Services/TASB-School-Law-eSource/Business/documents/sch-dist-and-campus-website-charts.pdf. For more information on this and other school law topics, visit TASB School Law eSource at schoollawesource.tasb.org.

This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is not an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. Consult with your own attorneys to apply these legal principles to specific fact situations.

Updated August 2020

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Proposed Local Innovation Plan	Tex. Educ. Code § 12A.005(a)(1)	Must be available on the district's website for at least 30 days before a board may vote to adopt it.	AF
Local Innovation Plan	Tex. Educ. Code § 12A.0071(a)	The current version, including adopted amendments, must be posted and maintained by a district designated as a district of innovation in a prominent location on the district website.	AF
Notice of Accredited-Warned, Accredited-Probation, or Not Accredited-Revoked Status	19 Tex. Admin. Code § 97.1055(f)(3)(a)	Must appear on district's homepage not later than 30 calendar days after accreditation status is assigned and remain until the district is assigned the Accredited status.	AIA
Campus Report Card, District Performance Report, and District Accreditation Status and Performance Rating	Tex. Educ. Code § 39.362	Must be posted not later than the 10th day after the 1st day of instruction each year and include a definition and explanation of each accreditation status.	AIB
Texas Academic Performance Report (TAPR)	19 Tex. Admin. Code § 61.1022(f); Tex. Educ. Code § 39.306(c)	Must be posted on the school district website after the board holds the required hearing for public discussion of the TAPR.	AIB
Annual Federal Report Card	20 U.S.C. § 6311(h)(2)(B)(iii)(I)		AIB

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Targeted Improvement Plan or Updated Plan for a Campus Assigned an Unacceptable Performance Rating	Tex. Educ. Code § 39A.057(b)	Must be posted before the board hearing on the plan.	AIC
Notice of Ability to Review the Completed Campus Turnaround Plan	19 Tex. Admin. Code § 97.1064(e)	Must notify stakeholders of their ability to review the completed plan and post the completed plan on the district website at least 30 days before the final plan is submitted to the board.	AIC
Date and Location of the Next Election for Each Board Member	Tex. Gov't Code § 2051.152	For more information about website posting requirements for elections, see TASB Legal Services' Website Posting Requirements for Elections .	BBB, BBBA, CQA
Requirements and Deadline for Filing for Candidacy of Each Board Member	Tex. Gov't Code § 2051.152	Must be continuously posted for at least one year before the election day for the office. For more information about website posting requirements for elections, see TASB Legal Services' Website Posting Requirements for Elections .	BBA, BBBA, CQA
Election Notice	Tex. Elec. Code § 85.007(d)(1)		BBB
Campaign Finance Report Required by Texas Election Code chapter 254	Tex. Elec. Code § 254.04011(b)	Required for a district located wholly or partly in a municipality with a population	BBBA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		<p>of more than 500,000 and with a student enrollment of more than 15,000.</p> <p>Must be available not later than the 5th business day after the report is filed with the district.</p>	
Early Voting Rosters	Tex. Elec. Code § 87.121		BBBA
Minutes of the Last Regular Board Meeting Held Before an Election of Trustees	Tex. Educ. Code § 11.159(b); 19 Tex. Admin. Code § 61.1(j)	<p>Required if the minutes reflect that a trustee is deficient in meeting the trustee’s training requirements under Texas Education Code section 11.159.</p> <p>If required, must be posted within 10 business days of the meeting and maintained until the trustee meets the requirements.</p>	BBD
Cost of Responding to Board Members’ Information Requests to the District	Tex. Educ. Code § 11.1512(d)	Must be posted “in a place convenient to the public” if the requests are for 200 or more pages in a 90-day period.	BBE
Statements Regarding: <ul style="list-style-type: none"> • the policies and procedures adopted to promote 	Tex. Educ. Code § 28.004(k)		BDF

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
<p>students’ physical and mental health, related resources available at each campus, and contact information for the nearest providers of essential public health services and for the nearest local mental health authority;</p> <ul style="list-style-type: none"> • the policies adopted to ensure that students engage in physical activity required by law; • the number of school health advisory committee meetings during the preceding year; • the policies to ensure compliance with vending machine and food service guidelines; • the policies and procedures to penalize the use of e-cigarettes and tobacco products on school campuses or at school activities; • the right of parents to request their child’s 			

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
physical fitness assessment results; and <ul style="list-style-type: none"> • for each campus, whether the campus has a full-time nurse or counselor. 			
Statement Regarding the Policies and Procedures Adopted to Promote Students' Physical and Mental Health	Tex. Educ. Code § 28.004(k)(1)	Must include a statement regarding the physical and mental health resources available at each campus, contact information for the nearest providers of essential public health services under Texas Health and Safety Code chapter 121, and contact information for the nearest local mental health authority.	BDF
Statement Regarding the Policies Adopted to Ensure that Students Engage in Physical Activity Required by Law	Tex. Educ. Code § 28.004(k)(2)	Must address policies adopted to ensure that elementary, middle, and junior high school students engage in at least the amount and level of physical activity required by Texas Education Code section 28.002(l).	BDF
Statement Regarding the Number of School Health Advisory Committee Meetings During the Preceding Year	Tex. Educ. Code § 28.004(k)(3)(A)		BDF

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Statement Regarding the Policies to Ensure Compliance with Vending Machine and Food Service Guidelines	Tex. Educ. Code § 28.004(k)(3)(B)		BDF
Statement Regarding the Policies and Procedures to Penalize the Use of E-cigarettes and Tobacco Products on School Campuses or at School Activities	Tex. Educ. Code § 28.004(k)(3)(C)		BDF
Statement Regarding the Right of Parents to Request Their Child’s Physical Fitness Assessment Results	Tex. Educ. Code § 28.004(k)(4)		BDF
Statement for Each Campus of Whether the Campus has a Full-Time Nurse or Full-Time School Counselor	Tex. Educ. Code § 28.004(k)(5)		BDF
Notice of Board Meeting	Tex. Gov’t Code § 551.056(b); <i>see also</i> Tex. Gov’t Code §§ 551.043, .051, 2051.152	<p>Must be posted on district’s website in addition to posting at other place(s) at which meeting notice is required to be posted under the Open Meetings Act (OMA).</p> <p>Posting notice on a district’s website is an alternative to providing notice to a county</p>	BE

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		<p>clerk under Texas Government Code section 551.053(a)(3) for districts extending into four or more counties.</p> <p>Posting a notice of each board meeting on the district's website is not required for a district with a population of less than 5,000 in the district's boundaries and that is located in a county with a population of less than 25,000.</p>	
Agenda of Board Meeting	Tex. Gov't Code § 551.056(c)	Must post if the agenda differs from the meeting notice required to be posted under the OMA, and if the district contains all or part of the area within the corporate boundaries of a municipality with a population of 48,000 or more.	BE
Minutes of Board Meeting	Tex. Gov't Code § 2051.152	Posting minutes is not required for a district with a population of less than 5,000 in the district's boundaries and located in a county with a population of less than 25,000.	BE, CQA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Archived Video and Audio Recording of Board Meetings	Tex. Gov't Code § 551.128	<p>Required for a district with a student enrollment of 10,000 or more for (1) regularly scheduled open meetings, and (2) work sessions or special called meetings if the board votes on any matter or allows public comment or testimony. <i>See also</i> Tex. Gov't Code § 551.007 (concerning public comments).</p> <p>Must make archived recording available on the district's website no later than seven days after the recording was made, and the recording must be maintained on the website for not less than two years after it was first made available.</p>	BE, BED
Specific Information Pertaining to Proposed Capital Appreciation Bonds	Tex. Gov't Code § 1201.0245	<p>Must be posted before the district issues the bonds and must be regularly updated to ensure the information is current and accurate.</p> <p>Capital appreciation bond proceeds unspent after</p>	CCA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		completion of the intended project may only be used for a use identified on the district's website, unless voters approve another use in an election.	
Bond Election Order, Notice, Contents of Propositions, and Sample Ballot	Tex. Elec. Code § 4.003(f)	Must be posted together during the 21 days before the election when a district is conducting a bond election.	CCA
Bond Election Voter Information Document	Tex. Gov't Code § 1251.052(d)	Must be posted beginning not later than the 21st day before election day and ending on the day after the election.	CCA
Results of an Efficiency Audit	Tex. Educ. Code § 11.184	Must be posted not later than 30 days before the date of an election to approve a tax rate.	CCG
Tax Rate and Budget Information	Tex. Tax Code § 26.18	Must post or cause to be posted, and in the format prescribed by the comptroller.	CE
Statement Regarding Proposed Maintenance and Operations Tax Rate	Tex. Tax Code § 26.05(b)	Posted on district's homepage if the district proposes to increase taxes to fund maintenance and operations expenditures.	CCG
Proposal for Qualifying Facility or Infrastructure Project	Tex. Gov't Code § 2267.066(a)	Must be posted not later than the 10th day after the district accepts the proposal.	CDH

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Summary of Proposed Budget	Tex. Educ. Code § 44.0041(a)(1)	Must be posted concurrently with publication of notice of the budget.	CE
Adopted Budget	Tex. Educ. Code § 44.0051	Must be maintained until the third anniversary of the date it was adopted.	CE
Annual Report of Certain Financial Information	Tex. Loc. Gov't Code § 140.008(d), (f)(1)	Must be posted continuously until the district posts the next annual report; as an alternative to posting the annual report on the district's website, a district may provide the required information to the comptroller and post a link to the comptroller's website where the district's financial information may be viewed.	CFA
Contact Information for the District's Main Office, including Physical Address, Mailing Address, Main Telephone Number, and an Email Address	Tex. Loc. Gov't Code § 140.008(f)(2)		CFA
Conflicts Disclosure Statements and Questionnaires	Tex. Loc. Gov't Code § 176.009		CHE

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Landowner's Bill of Rights	Tex. Prop. Code § 21.0112(b)(2)	Must be posted not later than the seventh day before a district with eminent domain authority makes a final offer to a property owner to acquire real property.	CHG
Information for Each Board Member: <ul style="list-style-type: none"> • Name • Email address • Term of office (including date term began and date term expires) 	Tex. Educ. Code § 11.1518; Tex. Gov't Code § 2051.152	If a district does not maintain a website, this information must be submitted to the Texas Education Agency (TEA) to be posted on TEA's website.	CQA
District's Contact Information (including a mailing address, phone number, email address)	Tex. Gov't Code § 2051.152		CQA
Group Health Coverage Plan and Comparability Report	Tex. Educ. Code § 22.004(d)	Required for a district that does not participate in the uniform group health insurance program (TRS-ActiveCare).	CRD
Employment Policies	Tex. Educ. Code § 21.204(d)		DCB
Early Childhood Literacy and Mathematics Plans Setting Specific Annual Goals	Tex. Educ. Code § 11.185	Must post after the board's adoption of plan.	EA
Annual Report of Progress Toward Goals Set Under the	Tex. Educ. Code § 11.185	Must post on district website and, if campus website exists, the campus website.	EA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Early Childhood Literacy and Mathematics Plans			
Annual Report of Progress Toward Goals Set Under College, Career, and Military Readiness Plans	Tex. Educ. Code § 11.186	Must post on district website and, if campus website exists, the campus website.	EA
Transition and Employment Guide for Students in Special Education and Their Parents	Tex. Educ. Code § 29.0112(e)(1)		EHBAD
Agreement Between District and Public Institution of Higher Education to Provide a Dual Credit Program	Tex. Educ. Code § 28.009(b-2)	Must be posted annually.	EHDD
Information from TEA Explaining Advantages of the Distinguished Level of Achievement and Each Endorsement	Tex. Educ. Code § 28.02121(b)	Must be available to students in grades 9 and above and their parents or guardians in the language in which they are most proficient. A district must provide the information in the language in which the parents or legal guardians are most proficient if at least 20 students in a grade level primarily speak that language.	EIF
Administration Dates for PSAT/NMSQT and College Advanced Placement Tests with	Tex. Educ. Code § 29.916(c)	Districts without a website must publish this notice in a newspaper in the district.	EK

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
Procedures for Home-schooled Students to Register			
Information on Each Assessment Required by the State to Comply with 20 U.S.C. § 6311, Other Assessments Required by the State, and Assessments Required District-wide	20 U.S.C. § 6312(e)(2)(B)	Required of a district that receives funds under Title 1, Part A. Must be posted on the district website and, where practicable, the website of each campus for each grade served.	EKB
Information Regarding Local Programs and Services Available to Assist Students Who Are Homeless	Tex. Educ. Code § 33.906(a)	Does not apply to a school within a district that has enrollment of less than 3,000 students and is primarily located in a county with a population of less than 50,000.	FDC
Required and Recommended Immunizations, Health Clinics that Offer the Influenza Vaccine, and a Link to the Department of State Health Services Website that Contains Information on Immunization Exemptions	Tex. Educ. Code § 38.019(a)	Must be prominent and in English and Spanish.	FFAB
Information Relating to Bacterial Meningitis (to students and their parents each school year)	Tex. Educ. Code § 38.0025(a)	Must provide on the district website the information from the Department of State Health Services' (DSHS) Meningitis Information for Students and Parents (or a link	FFAD

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		<p>to this page), unless the district obtains consent from DSHS to deviate from the prescribed method.</p> <p>School districts that do not maintain a website should provide information in hard copy to each student.</p>	
<p>Summary of the <u>Guidelines for the Care of Students With Food Allergies At-Risk for Anaphylaxis</u> with Instructions for Obtaining Access to the Complete Guidelines Document</p>	<p>Tex. Educ. Code § 38.0151</p>	<p>Guidelines are from the Texas Department of State Health Services.</p>	<p>FFAF</p>
<p>Certain Title IX Information:</p> <ul style="list-style-type: none"> • Required contact information for district’s Title IX Coordinator(s) • Notification of nondiscrimination policy under Title IX • Title IX training materials 	<p>34 C.F.R. §§ 106.8(b), .45(b)(10)(D)</p>	<p>Districts must prominently display the name or title, office address, email address, and telephone number of the Title IX Coordinator(s), as well as a notification of nondiscrimination.</p> <p>Districts must also make all materials used to train Title IX personnel publicly available on its website or, if the district does not maintain a website,</p>	<p>FFH, DIA</p>

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		available upon request for public inspection. For more information, see TASB Legal Services' Title IX Sexual Harassment .	
Procedure for Reporting Bullying	Tex. Educ. Code § 37.0832(e)	Required to the extent practicable.	FFI
Email Address and Dedicated Phone Number of the Campus Behavior Coordinator (CBC)	Tex. Educ. Code § 26.015	Must be posted for each district campus. If a district is designated as a district of innovation and is exempt from the requirement to designate a CBC, then the district must post an email address and dedicated phone number of a campus administrator designated as being responsible for student discipline.	FO
Public Information Request Form Created by the Attorney General (AG)	Tex. Gov't Code § 552.235	Must be posted if the AG's form is used. Use of the AG's form is not required.	GBAA
Designated Mailing and Email Address for Receiving Written Requests for Public Information	Tex. Gov't Code § 552.234(d)	Must be posted if a mailing and email address is designated under Texas	GBAA

Required Internet Website Postings for All Districts

Information to be Posted	Authority	Notes	Related TASB Policy
		Government Code section 552.234.	
Statement That Written Requests for Public Information May Be Submitted by Board-Designated Method(s) (other than by mail, email, or hand-delivery)	Tex. Gov't Code § 552.234(b)	Must be posted if other methods of delivery are designated by the board and not already posted on the sign required by Texas Government Code section 552.205.	GBAA
Notice Regarding Ability to Refuse Entry or Eject Certain Persons and Appeals Process	Tex. Educ. Code § 37.105	Must be posted on the district website and each campus website.	GKA

Optional Internet Website Postings

Information that May Be Posted	Authority	Notes	Related TASB Policy
Notice of Public Meeting for Input Prior to the Development of a Targeted Improvement Plan	19 Tex. Admin. Code § 97.1061(d)(3)(A)(ii)	May be posted on district and campus website instead of providing notice in local newspapers or other media. Notice must be given 15 days prior to the meeting.	AIB
Superintendent’s Employment Contract	19 Tex. Admin. Code § 109.1001(q)(3)(B)(i)	May be posted on website instead of publishing it in the annual financial management report.	CFA
Notice of a Vacant Position for Which a Certificate or License is Required	Tex. Educ. Code § 11.1513(d)(1)(B)	May be posted on website instead of posting on a bulletin board. Notice must be provided not later than the 10th school day before the date on which the vacant position is filled.	DC
Current Copy of District’s Procedural Safeguards Notice Regarding Special Education	34 C.F.R. § 300.504(b)	May be posted on website, in addition to providing a copy to parents as required.	EHBAE
Annual Notice of Programs Available to Earn College Credit	Tex. Educ. Code § 28.010(b)	May be posted on website instead of other method of notification to parent of each student enrolled in grade 9 or above.	EHDD