

**SAMPLE AGENDA
FOR
PARENT INVOLVEMENT MEETING
TITLE I**

Audience:

1. All personnel
2. Parents
3. Administrators
4. Students (grades 9-12 participating)
5. Representatives of participating agencies

A-F required for fall annual meeting

- A. Explain funding, programs and activities.
- B. Distribute/review – Written PI Policy & School-Parent Compact.
- C. Disseminate information on program(s) (including previous years evaluation results) and obtain parent input.
- D. Parent training including materials and techniques for promoting student's education at home.
- E. Explain ways/rights of parents to be involved.
- F. Provide PI training dates & time.

G required for spring annual meeting

- G. Parent consultation and evaluation
 - Review T-I Program (*FYI- parents need to be involved in overall program evaluation*)
 - Review Written PI Policy
 - Distribute Surveys

*****Items discussed at fall meeting may need to be reviewed and discussed at the spring meeting.***