

**ISSUES THAT MUST BE ADDRESSED**

- 1. Share the parent involvement goal for program planning for Title I parent involvement
- 2. Discuss proposed changes in the program and/or budget for the upcoming year
- 3. Parent consultation and evaluation
  - a. Review Title I Program
    - i. Parents need to be involved in overall program evaluation
  - b. Review Written PI Policy
  - c. Distribute Survey
- 4. Allow time for questions and answers

*Optional:*

- 1. Provide recommended reading lists for summer.
- 2. Discuss Optional Extended Learning opportunities.
- 3. Provide lists of summer learning opportunities provided by community.

**IMPORTANT:** In the minutes, document any suggestions and responses from the parents.

**TITLE I  
PARENTAL INVOLVEMENT MEETING  
Spring Meeting**

MINUTES OF MEETING

SCHOOL DISTRICT/CAMPUS: \_\_\_\_\_

DATE: \_\_\_\_\_

MINUTES: \_\_\_\_\_

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Name of Interpreter Present \_\_\_\_\_

Principal/Superintendent’s Signature \_\_\_\_\_