

# **Lubbock Independent School District**

*2009-2010*

*School Parental Involvement Policy*

*Mackenzie Middle School*  
*School*

*In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a School Parental Involvement Policy that contains information required by section 1118(b) of the Elementary and Secondary Education Act (ESEA). The policy establishes the school's expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities.*

### **PART I. GENERAL EXPECTATIONS**

*The School agrees to implement the following statutory requirements:*

- *The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.*
- *The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.*
- *The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.*
- *The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.*
- *The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:*

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) parents play an integral role in assisting their child's learning;*
- (B) parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

<i>The school will involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA.</i>	
<b>Activities/Strategies</b>	<b>Timeline</b>
Meet with CPIC committee twice a year	Fall/Spring
Open House & 6 <sup>th</sup> Grade & New Student Orientation from 4:00-6:00	August 11
Educating Parents on Volunteerism within the Middle School	On going
Parent Survey (utilizing the phone system and Mackenzie website)	On going
PTA Meetings	On going
Enrollment Packets Orientation to help make information needed for student safety more clear	On going
Goals Night	September 15
<i>The school will distribute to parents of participating children and the local community, the School Parental Involvement Policy.</i>	
<b>Activities/Strategies</b>	<b>Timeline</b>
Posted on website	Ongoing
Title 1 Parent Meeting	September
Enrollment Packet	Ongoing

<i>The school will convene an annual meeting to inform parents of the following:</i>	
<b>Activities/Strategies</b>	<b>Timeline</b>
PTA Meetings	September
Calendar of Events	On going
Honoring Teachers and Teacher Appreciation efforts	Every six weeks
Student Activities	On going
Title 1 Meeting	September
<i>The school will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.</i>	
<b>Activities/Strategies</b>	<b>Timeline</b>
Newsletter	Twice semester
Faculty and Staff e-mailing parents	On going
Calling Parents	On going
Posters on school walls	On going
Letters mailed home	On going
Letter sent home with Students	On going

**PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

*The school will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement.*

<b>Activities/Strategies</b>	<b>Timeline</b>
Parent Training using PASSPORT	Twice a year
Mackenzie Website with Resource links to encourage Parent Involvement	On going
Online Gradebook	On going

*The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement.*

<b>Activities/Strategies</b>	<b>Timeline</b>
Parent Training using PASSPORT	Twice a year
Science Night for Parents	Fall semester
Goals Night	September
Math Night for Parents	Spring Semester
Getting Parents Ready for TAKS Night	Spring Semester
Building Strong Families Conference	October

*The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools.*

<b>Activities/Strategies</b>	<b>Timeline</b>
Staff Development	Monthly
Home visits	On going
Parent contact person meeting	Monthly
District Parental Involvement workshop for Teachers	August
Encourage Teachers to attend PTA Meetings and other Parent Activities	On going

*The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.*

<b>Activities/Strategies</b>	<b>Timeline</b>
School website	On going
School messenger district phone system	As needed
Phone calls from Administrators/Staff	As needed
Newsletter	Twice semester
LISD TV	On going
Student agendas with Calendar of Events	On going
Letter of Notification of Student Requirements	March

**PART IV. BUILDING CAPACITY FOR INVOLVEMENT**

<i>The School Parental Involvement Policy may include additional discretionary activities that the school, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement.</i>	
<b>Activities/Strategies</b>	<b>Timeline</b>
<b>Building Strong Families</b>	<b>October</b>
Thanksgiving Luncheon for 6 <sup>th</sup> and 7 <sup>th</sup> Graders	November
Christmas Luncheon for 8 <sup>th</sup> Grade Only	December
Veterans Day Spirit Rally to encourage Patriotism	November
Community Success during Hall of Fame Spirit Rally	Spring
Fall Festival	October
Raider Spirit Day	May
PBS Catch Up Days	Progress Report
Good Morning Cup of Coffee delivered to Parent Cars	December
6 <sup>th</sup> Grade Student Orientation (Boot camp)	August
5 <sup>th</sup> Grade Orientation	February
PTA Board Meetings (evenings)	Monthly

**PART V. SIGNATURE PAGE**

*MEMBERS OF THE CAMPUS PARENTAL INVOLVEMENT COMMITTEE HEREBY ACKNOWLEDGE THEIR PARTICIPATION IN THE PROCESS OF WRITING, REVISING, AND ADOPTING THIS POLICY.*

*TODAY'S DATE:* \_\_\_\_\_

<i><b>NAME</b></i>	<i><b>SIGNATURE</b></i>	<i><b>ROLE</b></i>
		<b>Principal</b>
		<b>Assistant Principal</b>
		<b>Parent Liaison/Social Worker/Title I Contact Person</b>
		<b>Staff Member</b>
		<b>Staff Member</b>
		<b>Parent</b>
		<b>Parent</b>
		<b>Parent</b>
		<b>Parent</b>
		<b>Other</b>