

2018-19 Promising Practices - Effective Parent and Family Engagement (PFE)

This promising practice form is provided by the Title I, Part A Parent and Family Engagement Statewide Initiative to gather descriptive information from PK-12 schools on specific PFE strategies that have helped to increase parent & family engagement and student outcomes. Submission is voluntary.

Use this for activities that were funded with federal, state, or local dollars and/or other funding sources.

Next steps:

1. Complete all questions and save this document for your records.
2. Please submit one promising practice per submission form. (*You may submit more than one practice*)
3. Email completed form to terri.stafford@esc16.net Please cc a copy of completed form to your ESC contact(s).
4. Applications will be accepted from March 1, 2019 through May 8, 2019.
5. Promising practice submitted will be reviewed and scored by statewide committee and initiative staff.
6. Selected promising practices will be highlighted in the PFE newsletter and on the Title I, Part A PFE Statewide Initiative Website starting with the 2019-2020 school year.

General Information *(Replace the gray text with your specific data and narrative.)*

1. LEA or Campus Name:	LEA or Campus	
2. School Name & Address:	School Name and Address	
3. Contact/Title:	First Name, Last Name, Position Title	
4. Contact Email/Phone #:	Email Address/Phone #	
5. Name of practice and brief description of practice:	Write a brief practice description in 150 words or less. Think about the key message or idea you want to convey about this practice.	
6. Demographics:	Description of the populations served: <input type="checkbox"/> Rural <input type="checkbox"/> Urban <input type="checkbox"/> Suburban Size of District: <input type="checkbox"/> 1A <input type="checkbox"/> 2A <input type="checkbox"/> 3A <input type="checkbox"/> 4A <input type="checkbox"/> 5A <input type="checkbox"/> 6A	Ethnicity %s: Hispanic: _____ African American: _____ Asian _____ White: _____ Amer Indian/Alaskan Native: _____ Native Hawaiian/Pacific Islander: _____ 2 or more: _____

7. Which funds, if any, helped to support the project? (Check all that apply)	<input type="checkbox"/> ESSA Title I, Part A (Parent and Family Engagement) <input type="checkbox"/> This practice was (partially or fully) funded by local dollars. <input type="checkbox"/> Other - please specify:	
8. Grades impacted:	<input type="checkbox"/> PK-Kindergarten <input type="checkbox"/> Elementary	<input type="checkbox"/> Middle School/Junior High <input type="checkbox"/> High School

Initial Planning and Implementation – Promising Practice

9. What is the goal of the practice?	Explain goal of the practice. (limit to 75 words)
10. How was the practice identified as a need?	Describe how practice was identified as a need.
11. Describe the implementation.	Describe the practice in as much detail as possible, such as logistical challenges/solutions. What happened that was compelling? (limit to 175 words)
12. Who was involved in the planning & implementation? What was their role?	Describe the people and their roles involved in the project and their role in the promising practice. How does this practice contribute to building the capacity of your staff to increase family engagement? (limit to 75 words)

Evaluating Effectiveness of Practice

13. How does this promising practice link to increased student outcomes?	How did this practice support effective parent and family engagement practices, and lead to increased student performance outcomes? (limit to 75 words)
14. How did you evaluate the practice and who was involved in the evaluation process? What was your measurable goal?	Describe the process used for evaluation and include the list of people involved (administrators, teachers, parents, etc.). What was your measurable goal? (limit to 75 words)
15. What did you learn from the evaluation? What advice would you offer to someone wanting to implement the practice?	Describe lessons learned from the evaluation. (limit to 75 words)
16. Identify the most important factors and conditions necessary for the success of the practice.	What were the most important factors that made this practice successful? (limit to 75 words)

Sharing the Benefits	
17. Recommendations for other schools:	What recommendations or variations of the practice do you have for other LEAs or schools interested in replicating your project? (limit to 75 words)
Other Information	
18. Include other information you would like to share: pictures, videos, attachments, references, and/or links.	Include visual aids/materials/information that helps to better understand the practice.
Special Considerations	
19. How does your practice align with the TEA Strategic Priorities?	Describe how your practice aligns with the one or more of the 4 TEA Strategic Priorities. To view 4 Strategic Priorities, click on link below: https://tea.texas.gov/About_TEA/Welcome_and_Overview/TEA_Strategic_Plan/
Permission Required	
20. Is the principal or leader of the organization aware that you have submitted this practice?	<input type="checkbox"/> Yes <input type="checkbox"/> No <div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> Signature of person submitting application Date </div> <div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> Signature of administrator or leader Date </div> <p style="background-color: yellow; margin-top: 10px;"><i>Application will not be accepted without signatures.</i></p>