- Review Title I Parental Involvement policy and distribute copies to parents.
- Review the planning done in the spring meeting and explain this year's program. Include:
  - o Total amount of Title I Entitlement
  - o The current budget
  - o The program design for Title I
  - o Information for the parents of participating children about the reason for their child's placement in the program
- Explaining the instructional objective of the Title I program and methods used to attain them.
- Review the Title I program evaluation. If an improvement plan is required, explain the procedure that the campus must go through and how the parents are involved.
- Distribute information concerning Adult Basic Education (ABE) classes available.
- Allow time for questions and suggestions and responses.

IMPORTANT: In the minutes, please document any suggestions and responses made.

- Provide training session to support the efforts of parents to work with child in the home to help attain the instructional objectives. (Training could be provided during a separate meeting or during parent conferences.)
- Distribute materials for home activities.
- Discuss School/Parent Compact.

Minutes of the Meeting

Fall Parent Involvement Meeting
Title I and Other Federal Programs
Sample I.S.D.
Sample Room, High School Gym
September 15, 2017
7:00 P.M.

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Name of Interpreter Present: _____

Principal/Superintendent's Signature: _____

Title I Team
Region 16
Education Service Center
Igniting minds with quality services!